



01-09-2021 Minutes

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## STOKENCHURCH PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Wednesday 1<sup>st</sup> September 2021 at 7.40 pm

**Attendees:** Cllr Victoria Nuthall (chair), Cllr Malcolm Penny (vice chair), Cllr Camilla Baker, Cllr Robin Thomas, Cllr Nick Hodder, , Cllr Andrew Preece, Cllr Tracey Ramsden , Cllr Tracey Young & Cllr Racquel Burnham

**Buckinghamshire Councillors:** Cllr Carl Etholen

**Minutes:** John Harding

**Members of the Public:** 2 + RFO

#### 1. Acceptance of apologies for absence

Cllr Val Jenkinson, Cllr Matthew Jennings Cllr Robert Carrington Cllr Shade Adoh, Cllrs Darren & Orsolya Hayday

#### 2. Declarations of interest (agenda items)

Cllr Victoria Nuthall: Bills payable

#### Meeting closed by Chair and opened to the public

It was reported that the street light No 7 had been repaired, ivy from Garda House growing up the telegraph pole next to the street light was obscuring the light

#### To confirm Minutes of 14<sup>th</sup> 3. July 2021

Item 10.3 had been omitted in error. Tying error item 4. Insert .uk item 5. Add Cllr Hodder comments to item 15.7. Approved subject to the changes listed. Proposed Cllr Preece Seconded Cllr Baker unanimously agreed

#### 4. Press and Social Media Policy

Proposed Cllr Penny Seconded Cllr Preece

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immediate action required as quotation by ARD playgrounds @ approx. £1625 +VAT. Propose Cllr Preece Seconded Cllr Young unanimously agreed.

Cllr Thomas reported that the Health & Safety committee

had met on 16<sup>th</sup> of August. Cllr Thomas gave an outline report of the meeting. Permission was given to the Kings Hotel for fire training. Longburrow Hall fire assessment carried out, asbestos survey to be accessible. Liaise with upstairs office on fire assessment. First aid training for Clerk. Online manual handling training for Clerk and RFO. Defibrillator box in New Road to be moved. User friendly H & S file for visitors. Change lights to LED's. Set up training matrix.

#### 6. Day Centre

i) Cllr Young reported meeting with the Day Centre went well. Volunteers will be doing lateral flow tests, risk assessment for the kitchen by day centre. Community bus has own risk assessment. Fire evacuation test is to be carried out with the volunteers. Large hall being used

ii) Donation to Day Centre will be considered if required

#### 7. Youth Club

No report, Chair believes starting in October

#### 8. Cemetery Committee

New regulations

Proposed Cllr Thomas

Seconded Cllr Preece

Unanimously agreed 9.

#### Longburrow Hall Committee

Cllr Thomas had spoken to Cllr Jennings - Longburrow committee to be amalgamated with the Youth Club and Day Centre committees

Chair read out Longburrow committee minutes.

#### 10. Allotment Committee

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August, all plots taken, no rent increase, skip to be provided. The provision of toilets was being investigated.

**11. Website**

Cllr Hodder circulated a report, and explained that the Cabinet Office requires us to appoint a domain name systems vendor. Cllr Hodder asked for permission to proceed with the work as costed in the report. Proposed Cllr Preece Seconded Cllr Thomas; unanimously agreed for Cllr Hodder to proceed.

**12. The Pitch, Beacons Bottom**

Cllr Hodder reported no change at the moment from last report

**13 Medical Centre**

Chair asked Cllr Young for her opinion on the practice centre managers' report, Cllr Young expressed some reservations.

An email from Stephen Marshal who owns the practice was discussed. Cllr Baker gave some background information about a previous visit to the council, where he proposed expanding the current practice. Cllr Penny thought looking at the information available it unwise to sell on, as there was a regular income.

Cllr Thomas objected to the 999 year lease

Cllr Preece said a 999 year lease was the same as selling, and explained about leverage against the building.

Not to proceed with offer  
Proposed Cllr Preece, Seconded Cllr Thomas five councillors agreed Cllr Burnham abstained

**14 Cricket Ground**

Chair read out email from Peter Langford. Cllr Penny had spoken to Mr Langford and agreed with proposed works. Proposed Cllr Hodder Seconded Cllr Baker unanimously agreed to agree to the proposed work

**15 Mudds Bank**

Cllr Young said new caravans & sheds were appearing, and she had been in contact with Gemma Davies.



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unacceptable change of use, all materials to be removed, enforcement **notice** to be served.

The Enforcement Officer is having difficulties serving the notices

Cllr Hodder has received correspondence regarding Mudds Bank & thanked Cllr Etholen for his efforts

#### **16 Dry Banks**

Mitchell Curtis sent apologies. Gemma Davies (planning) has been to site and he wishes to address the council.

#### **17 Stone Snake**

Stone snake removed from Marlow Road cemetery is in store at Longburrow.

Proposed: a posting on the Stokenchurch Community FaceBook page to gauge parishioner's wishes. Two possible locations were given, one being the triangle opposite clothing bank near to Tippings House, the other George Road opposite the school entrance.

#### **18 Open Spaces**

Cllr Ramsden had been approached to see if additional lighting could be installed near the Fleur De Lys. Cllr Tomas said he would investigate with the local community board. SSE to be approached, to find contact for lighting.

Cllr Preece had spoken to Mr Hodsdon regarding Church Path posts

Cllr Hodder reported swing replaced Studley Green had been replaced

Cllr Preece said about planting 5,000 daffodils; quote to obtained, Cllr Hodder asked if local businesses could be involved.

#### **19 Neighbourhood Plan**

Cllr Thomas proposed a number of councillor's should form a sub-committee as infra structure required. Chair proposed carrying out a village survey.

Cllr Etholen advised that the local plan for this area was relatively recent and not

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application for construction  
of front porch extension 10  
Old Dashwood Hill,  
Studley Green, HP14 3XD  
By: Care Of Agent

No objection Proposed Cllr  
Penny Seconded Cllr Hodder  
unanimously agreed

**21/07255/FUL APPLICATION FOR:**  
Householder application for  
construction of single storey rear  
extension and replacement flat roof  
over the existing garage. 2 St Francis  
Road Studley Green HP14 3UZ By:  
Mr & Mrs Evans

No objection Proposed Cllr  
Penny Seconded Cllr Baker  
unanimously agreed

**21/07356/HEDGE APPLICATION**  
FOR: Removal of 25 metres hedge to  
improve access around livestock  
rearing facility and improve vehicle  
sightlines onto junction and footpath.  
Wormsley Estate, Stokenchurch,  
Buckinghamshire By: Wormsley Estate  
Limited

No objection Proposed Cllr  
Penny Seconded Cllr Preece  
unanimously agreed

**21/07348/FUL APPLICATION FOR:**  
Siting of 2-bed mobile home for use  
as Rural worker's dwelling for  
atemporary period of 3 years. Mudds  
Bank Stud Farm, City Road,  
Stokenchurch, HP14 3EW BY: Mrs  
Jill Clark

Cllr Preece proposed no objection,  
seconded by Cllr Penny. After  
discussion, Cllr Young proposed that  
we should object, citing possible  
precedent. Cllr Burnham seconded.  
Put to the vote – motion carried, Cllr  
Hodder abstaining.

**21/07410/CTREE APPLICATION**  
FOR: Remove branches  
overhanging neighbouring  
property back to boundary of  
1 x Eucalyptus (T1) | The Old  
Post Oxford Road  
Stokenchurch  
Buckinghamshire HP14 3SX



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reported back to him regarding seeding wild flowers to Mudds Bank layby & cutting back of hedges which he had forwarded to the parish council. The cutting back to Duttons Wood/Raven Copse was still awaiting land registry search from Buckinghamshire Council. Cllr Etholen reported enforcement at Penley Paddock, chair queried why. TTRO for Marlow Road delayed. Community board match funding on B482 received.

## 22 Finance

Bills payable (chair declared an interest) Proposed Cllr Penny  
Seconded Cllr Thomas  
unanimously agreed  
Monthly Accounts Proposed Cllr Preece unanimously agreed

## 23 Councillors reports

Cllr Penny is exploring the issue of digitising leases and other significant papers. Cllr Hodder offered to assist.

Cllr Nuthall said Mr Tickner fitting gate next week on Marlow Road  
Cllr Burnham asked what Swilley pond was going to be used for as looks untidy. Cllr Baker gave some background information. It was agreed to send the company leasing the area a letter about the state of the property.

Cllr Etholen said that there could be funding for the day centre, Cllr Thomas said he would pursue this  
Cllr Hodder said about bins not being emptied by Buckinghamshire Council  
Cllr Hodder reported he was looking into location of another dog bin and will report back. Cllr Hodder wanted streaming of possible funding to be looked into

Cllr Nuthall said fire safe boxes for old minute books to be investigated

Cllr Nuthall introduced the new RFO Shelley Adnett

Cllr Nuthall advised a contractor was going to be looking at the white lining of parking bays and



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Hall hire for Thursday 16<sup>th</sup> September council agreed the party until 11.30PM was not acceptable Cllrs Hodder & Burnham abstained. A Saturday alternative was offered.

Next Agenda:- Post survey, The Pitch at Beacon's Bottom , White Gates, Dog waste bin, Standing orders & Halloween Scavenger Hunt

Meeting closed 9.30 pm