

03-03-2021 minutes

Updated automatically every 5 minutes

## STOKENCHURCH PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Wednesday 3 March 2021 over Zoom at 7.30 pm

**Attendees:** Cllr Ian Chadwick (Chairman), Cllr Robin Thomas (Vice Chairman), Cllr Camilla Baker, Cllr Racquel Burnham, Cllr Dan Davis, Cllr Sally Drinkwater, Cllr Matthew Jennings, Cllr Chris Parkinson, Cllr Jen Powis, Cllr Neil Watson

#### **Buckinghamshire**

**Councillors:** Cllr Carl Etholen, Cllr Shade Adoh, Cllr Saeed Saddique **Minutes:** Mrs Heather Presland, Clerk, from recorded Zoom meeting

**Members of the Public:** 2

#### **1. Acceptance of apologies for absence**

Cllr Darren Hayday.

#### **2. Declarations of interest (agenda items)**

None.

#### **3. To confirm Minutes of 17 February 2021**

These were agreed. Proposed: Cllr Parkinson; seconded: Cllr Jennings.

#### **4. Matters Arising (information only)**

None.

#### **5. Reports/Actions**

(1) Cllr Thomas said he had left messages with the Electricity Board but had no response. He would be progressing this. (2) Cllr Jennings reported he had made several enquiries with Buckinghamshire Council about the parking of commercial vehicles in the Kings Hotel car park but was really no further

03-03-2021 minutes

Updated automatically every 5 minutes

Open Spaces and the standards which had to be maintained. (4) Cllr Jennings said he had been in touch with the Transport Department about electrical charging points and was awaiting an outcome to his request.

#### **6. Notification of Parish Matters (information only)**

Cllr Davis – litter; Cllr Parkinson – election.

#### **7. Buckinghamshire Councillors**

Cllr Etholen reported on actions he had taken about access in The Coppice. It had been established this was a private road over which TfB had no jurisdiction. Cllr Chadwick said there did not appear to be a problem with access currently. Cllr Etholen had received a recent report about flytipping and this had been actioned. There was a meeting of the North West Chilterns Board the following week. Cllr Adoh asked everyone to remain vigilant so the roadmap out of lockdown could be completed. Cllr Saddique confirmed that elections would be going ahead in May.

#### **8. Finance:**

##### **▪ Bills Payable**

These were agreed. Proposed: Cllr Watson; seconded: Cllr Baker.

#### **9. Correspondence**

(1) Leases – Cllr Chadwick asked for volunteers to form a small Committee to take on responsibility for leases. He had recently looked at a couple and information seemed to be missing. Legal advice was currently being sought to look at the queries that had arisen. Cllr Watson had kindly offered to go to the bank in Aylesbury to scan all the leases. Cllr Watson said he had received details from the Clerk and would arrange a visit

## 03-03-2021 minutes

Updated automatically every 5 minutes

Cllr Powis had supplied and this had been circulated. Cllr Chadwick stated the response Council had received from Mr Marshall about a valuation of the Medical Centre had been circulated. He had responded to the effect that it had not been Council's understanding the offer of payment for a valuation was conditional and would not be progressing on this basis. However, he was still prepared to meet with Mr Marshall to further discuss. (2) Membership Renewal of National Allotment Society – Cllr Watson felt it was sensible to have the support of a national society in case advice was required. The renewal cost £66. This was agreed. Proposed: Cllr Baker; seconded: Cllr Watson. (3) Green Spaces Devolution – Discussion took place over the amount to be paid to Council, which was an increase of 3% over 3 years. This amount was below the rate of inflation. Cllr Chadwick said the 3 year contract for these services was about to expire. Cllr Baker stated Council had previously been informed this amount would reduce over time. Cllr Watson said he understood that to mean there was an expectation the Council would have to raise the money, which was agreed. Cllr Chadwick felt Council's initial reaction should be to respond and ask whether there was a possibility of an increase that was in line with inflation. Agreed. (4) Stokenchurch School Scarecrow Hunt – Cllr Chadwick read through an email received from the PTA. There was full support for the event. Cllr Burnham said there was also a request from sponsorship as the PTA had really struggled to raise funds during the pandemic. Cllr Baker proposed a donation of £100.

---

## 03-03-2021 minutes

Updated automatically every 5 minutes

---

was involved should be publicised. Cllr Jennings stated that as an example, Council could inform the village they were donating £100 to the Scarecrow Hunt rather than remaining silent. Cllr Watson asked for volunteers to help out as the workload would increase. Cllrs Jennings and Burnham were happy to assist. Cllr Thomas offered to become involved if there was a need. Issues that could be publicised were discussed. Cllr Drinkwater said it was clear Facebook was the media through which villagers communicated and became aware of what was going on. Cllr Davis had been making some enquiries and was surprised that no-one he had spoken to was even aware there was a Parish Council website. It was also evident to him Facebook was the place villagers gained their information. Cllr Watson said Council also needed to be mindful of not putting out too much.

### 11. The Commons

No issues were raised.

### 12. Other Parish Matters

(1) Cllr Chadwick thanked Cllr Burnham for her excellent objection report in relation to Cemgate which was to be signed the following day and submitted. (2) Cllr Davis raised his concerns over the vast amount of litter that had been accumulating along the Marlow Road and had been pleased to see if had all been cleaned up over the weekend. He felt Council should thank those involved. Agreed. He also said he had seen a couple of pick up trucks depositing soil on the side of the road past Pendles Paddock. Some trees had been cut back near Tesco's and the debris had been left behind. Agreed to contact SSE to request it be removed. Cllr Thomas said



## 03-03-2021 minutes

Updated automatically every 5 minutes

Chadwick said he would ask the Clerk for the information and Councillors could then request that information from him. (4) Cllr Davis asked what was happening with the award for the Parishioner of the Year. Cllr Chadwick said the choice would be very difficult given the good work done by so many people during the pandemic. He asked Councillors gave thought to this and suggest some nominations. (5) Cllr Chadwick said he did not think the Parish Meeting could go ahead on 12 May as planned and would be re-arranging this. However, the AGM would proceed on 12 May after the election. It could be there would be a new Council and felt it would be unfair that an APM was taking place that same evening. It was agreed this would be postponed. The AGM would go ahead with confirmation of the Councillors, Chairman and Vice Chairman. After that, members of all the Committees would be confirmed. Agreed. (6) Cllr Chadwick said a Covid Committee meeting had recently taken place where the lockdown roadmap had been considered. On 29 March the Football Club could play again, but could still not use the changing rooms because of social distancing plus the water cleansing that needed to take place. Longburrow Hall could re-open on 12 April and children's activities could take place, which would mean the NHS and Musical Theatre could resume. From 17 May larger groups could use Longburrow Hall and it was proposed this would be on an initial trial basis as had been previously agreed. This was agreed. (6) Cllr Davis said how pleased he was the grant money for the War Memorial had finally been received. Cllr

## 03-03-2021 minutes

Updated automatically every 5 minutes

and hedge/tree cutting. The Council was unable to progress any of the concerns raised until SSE had done some tree cutting and they could then decide what may be required. However, the tone of the emails being received by the Clerk was becoming increasingly threatening. Cllr Chadwick would be writing to the parishioner as this was not acceptable. (8) Cllr Davis said the fencing around Swilleys Pond was a real mess. Cllr Chadwick would request a letter be sent asking that the area be tidied up as it was becoming increasingly dangerous. (9) Cllr Burnham said that if thanks were being given to the individuals who cleared litter on Marlow Road, then she felt it only right that other villagers who went out on a regular basis to clear up litter also had their work acknowledged. There were many people who did this without any thanks. (10) A parishioner agreed that many villagers went out doing litter picks and all should be acknowledged. There was rubbish everywhere and it seemed to be a real problem. Cllr Chadwick said it was a shame no litter picks could take place over the past year but Council was happy to loan out litter pickers to anyone who wished to do this in smaller groups. (11) A parishioner asked whether any progress had been made with the enforcement company he had suggested in relation to car parking issues. Cllr Jennings replied that a formal request had been sent to the DVLA for owner information so a letter could be written. Council was aware who owned the vehicles informally, but the correct route should be followed to obtain the information. Cllr Powis said she thought there



03-03-2021 minutes

Updated automatically every 5 minutes

do this. It was hoped the formal information from the DVLA would soon be forthcoming. Cllr Chadwick said it took several weeks before a response was received previously. Cllr Baker felt the situation around the recent car park lease needed clarification before any action was taken. If the lease had been leased out to someone else, it was for them to take action and not Council. Cllr Chadwick agreed, saying legal advice was being sought. Cllr Parkinson said Cllr Baker was absolutely correct and Council needed to be sure before any action was taken. Cllr Jennings supported this and proposed no action be taken until legal advice had been received and it was clear who had jurisdiction over the land.

### 13. Items for Next Agenda

No items. Cllr

Chadwick said the next meeting would take place on 17 March.

**Meeting concluded at 2040**

### **STOKENCHURCH PARISH COUNCIL**

#### **Minutes of the Meeting of the Parish Council held on Wednesday 3 March 2021 over Zoom at 7.30 pm**

**Attendees:** Cllr Ian Chadwick (Chairman), Cllr Robin Thomas (Vice Chairman), Cllr Camilla Baker, Cllr Racquel Burnham, Cllr Dan Davis, Cllr Sally Drinkwater, Cllr Matthew Jennings, Cllr Chris Parkinson, Cllr Jen Powis, Cllr Neil Watson

#### **Buckinghamshire**

**Councillors:** Cllr Carl

Etholen, Cllr Shade

Adoh, Cllr Saeed

Saddique **Minutes:** Mrs

Heather Presland, Clerk,

from recorded Zoom meeting

**Members of the Public: 2**

03-03-2021 minutes

Updated automatically every 5 minutes

**3. To confirm Minutes of 17****February 2021**

These were agreed. Proposed:  
Cllr Parkinson; seconded: Cllr  
Jennings.

**4. Matters Arising (information only)**

None.

**5. Reports/Actions**

(1) Cllr Thomas said he had left messages with the Electricity Board but had no response. He would be progressing this. (2) Cllr Jennings reported he had made several enquiries with Buckinghamshire Council about the parking of commercial vehicles in the Kings Hotel car park but was really no further forward. He was awaiting advice from one further department which he hoped would provide an answer. (3) Cllr Chadwick had attended a very interesting course about Greens and Open Spaces and the standards which had to be maintained. (4) Cllr Jennings said he had been in touch with the Transport Department about electrical charging points and was awaiting an outcome to his request.

**6. Notification of Parish Matters (information only)**

Cllr Davis – litter; Cllr Parkinson – election.

**7. Buckinghamshire Councillors**

Cllr Etholen reported on actions he had taken about access in The Coppice. It had been established this was a private road over which TfB had no jurisdiction. Cllr Chadwick said there did not appear to be a problem with access currently. Cllr Etholen had received a recent report about flytipping and this had been actioned. There was a meeting of the

03-03-2021 minutes

Updated automatically every 5 minutes

---

in May.

#### 8. Finance:

##### ▪ Bills Payable

These were agreed. Proposed: Cllr Watson; seconded: Cllr Baker.

#### 9. Correspondence

(1) Leases – Cllr Chadwick asked for volunteers to form a small Committee to take on responsibility for leases. He had recently looked at a couple and information seemed to be missing. Legal advice was currently being sought to look at the queries that had arisen. Cllr Watson had kindly offered to go to the bank in Aylesbury to scan all the leases. Cllr Watson said he had received details from the Clerk and would arrange a visit in due course. Cllr Baker said that previously the bank had arranged a courier to deliver and return the leases and this might be something to consider. Cllr Chadwick said the Clerk had re-typed the list of leases that Cllr Powis had supplied and this had been circulated. Cllr Chadwick stated the response Council had received from Mr Marshall about a valuation of the Medical Centre had been circulated. He had responded to the effect that it had not been Council's understanding the offer of payment for a valuation was conditional and would not be progressing on this basis. However, he was still prepared to meet with Mr Marshall to further discuss. (2) Membership Renewal of National Allotment Society – Cllr Watson felt it was sensible to have the support of a national society in case advice was required. The renewal cost £66. This was agreed. Proposed: Cllr Baker; seconded: Cllr Watson. (3) Green Spaces Devolution – Discussion took place over the amount to be paid to Council, which was an



03-03-2021 minutes

Updated automatically every 5 minutes

amount would reduce over time. Cllr Watson said he understood that to mean there was an expectation the Council would have to raise the money, which was agreed. Cllr Chadwick felt Council's initial reaction should be to respond and ask whether there was a possibility of an increase that was in line with inflation. Agreed. (4) Stokenchurch School Scarecrow Hunt – Cllr Chadwick read through an email received from the PTA. There was full support for the event. Cllr Burnham said there was also a request from sponsorship as the PTA had really struggled to raise funds during the pandemic. Cllr Baker proposed a donation of £100. Agreed. Proposed: Cllr Baker; seconded: Cllr Thomas.

#### **10. Facebook Page & Website – publicity ideas and contributions**

Cllr Chadwick said a couple of Councillors had suggested more of the work in which Council was involved should be publicised. Cllr Jennings stated that as an example, Council could inform the village they were donating £100 to the Scarecrow Hunt rather than remaining silent. Cllr Watson asked for volunteers to help out as the workload would increase. Cllrs Jennings and Burnham were happy to assist. Cllr Thomas offered to become involved if there was a need. Issues that could be publicised were discussed. Cllr Drinkwater said it was clear Facebook was the media through which villagers communicated and became aware of what was going on. Cllr Davis had been making some enquiries and was surprised that no-one he had spoken to was even aware there was a Parish Council website. It was also evident to him Facebook was the place villagers gained their information. Cllr

---

## 03-03-2021 minutes

Updated automatically every 5 minutes

---

Burnham for her excellent objection report in relation to Cemgate which was to be signed the following day and submitted. (2) Cllr Davis raised his concerns over the vast amount of litter that had been accumulating along the Marlow Road and had been pleased to see if had all been cleaned up over the weekend. He felt Council should thank those involved. Agreed. He also said he had seen a couple of pick up trucks depositing soil on the side of the road past Pendles Paddock. Some trees had been cut back near Tescos and the debris had been left behind. Agreed to contact SSE to request it be removed. Cllr Thomas said Council was also waiting for SSE to cut back the trees by the Marlow Road cemetery. (3) Cllr Parkinson requested that access be given to the electoral roll as information was required for the election nomination forms. Cllr Chadwick said he would ask the Clerk for the information and Councillors could then request that information from him. (4) Cllr Davis asked what was happening with the award for the Parishioner of the Year. Cllr Chadwick said the choice would be very difficult given the good work done by so many people during the pandemic. He asked Councillors gave thought to this and suggest some nominations. (5) Cllr Chadwick said he did not think the Parish Meeting could go ahead on 12 May as planned and would be re-arranging this. However, the AGM would proceed on 12 May after the election. It could be there would be a new Council and felt it would be unfair that an APM was taking place that same evening. It was agreed this would be postponed. The AGM would go ahead with confirmation of

## 03-03-2021 minutes

Updated automatically every 5 minutes

lockdown roadmap had been considered. On 29 March the Football Club could play again, but could still not use the changing rooms because of social distancing plus the water cleansing that needed to take place. Longburrow Hall could re-open on 12 April and children's activities could take place, which would mean the NHS and Musical Theatre could resume. From 17 May larger groups could use Longburrow Hall and it was proposed this would be on an initial trial basis as had been previously agreed. This was agreed. (6) Cllr Davis said how pleased he was the grant money for the War Memorial had finally been received. Cllr Watson said the process had been extremely detailed and complex, but he would be putting together a "good news" story about it when he was able to. (7) Cllr Chadwick raised an issue relating to a parishioner and hedge/tree cutting. The Council was unable to progress any of the concerns raised until SSE had done some tree cutting and they could then decide what may be required. However, the tone of the emails being received by the Clerk was becoming increasingly threatening. Cllr Chadwick would be writing to the parishioner as this was not acceptable. (8) Cllr Davis said the fencing around Swilleys Pond was a real mess. Cllr Chadwick would request a letter be sent asking that the area be tidied up as it was becoming increasingly dangerous. (9) Cllr Burnham said that if thanks were being given to the individuals who cleared litter on Marlow Road, then she felt it only right that other villagers who went out on a regular basis to clear up litter also had their work acknowledged. There

03-03-2021 minutes

Updated automatically every 5 minutes

seemed to be a real problem. Cllr Chadwick said it was a shame no litter picks could take place over the past year but Council was happy to loan out litter pickers to anyone who wished to do this in smaller groups. (11) A parishioner asked whether any progress had been made with the enforcement company he had suggested in relation to car parking issues. Cllr Jennings replied that a formal request had been sent to the DVLA for owner information so a letter could be written. Council was aware who owned the vehicles informally, but the correct route should be followed to obtain the information. Cllr Powis said she thought there were two owners involved. Cllr Burnham said she was aware who was involved and was quite happy to approach them if there was another Councillor willing to attend with her. Cllrs Jennings and Thomas agreed to do this. It was hoped the formal information from the DVLA would soon be forthcoming. Cllr Chadwick said it took several weeks before a response was received previously. Cllr Baker felt the situation around the recent car park lease needed clarification before any action was taken. If the lease had been leased out to someone else, it was for them to take action and not Council. Cllr Chadwick agreed, saying legal advice was being sought. Cllr Parkinson said Cllr Baker was absolutely correct and Council needed to be sure before any action was taken. Cllr Jennings supported this and proposed no action be taken until legal advice had been received and it was clear who had jurisdiction over the land.

### 13. Items for Next Agenda

No items. Cllr

Chadwick said the next



Published using Google Docs

[Report abuse](#)

[Learn more](#)

---

03-03-2021 minutes

Updated automatically every 5 minutes

---