

**STOKENCHURCH PARISH COUNCIL****Minutes of the Meeting of the Parish  
Council held on Wednesday 5  
February 2020 at Longburrow Hall at  
7.30 pm**

**Attendees:** Cllr Ian Chadwick (Chairman), Cllr Camilla Baker (Vice Chair), Cllr Dan Davis, Cllr Sharon Lander, Cllr Chris Parkinson, Cllr Jen Powis, Cllr Andy Preece, Cllr Robin Thomas, Cllr Neil Watson **District:** Cllr Saeed Saddique

**County:** Cllr Carl Etholen

**Minutes:** Mrs Heather Presland, Clerk

**Members of the Public :** 1

**1. Acceptance of Apologies for Absence**

Cllr Ben Fearfield; Cllr Suzy Garrett

**2. Declarations of Interest (agenda items)**

Cllr Powis - Bills Payable.

**3. To Confirm Minutes of 22 January 2020**

These were agreed. Proposed: Cllr Baker; seconded: Cllr Thomas.

**4. Matters Arising (information only)**

(1) Cllr Thomas reported the hedge between the Medical Centre and the Stokenchurch allotments had been cut. He raised key points from his email which had been previously circulated to Councillors. (2) Cllr Powis said a quote would be forthcoming for the curtains for the hall and she had arranged to meet another curtain maker in a few days' time to obtain a second quote. (3) Cllr Watson said he had fitted the new wall heater in the large hall and that the other heaters needed to be taken apart and have their filters cleaned. (4) Cllr Davis said he would work with the Parish Warden to get some of the remaining logs on the verge near Lloyds Bank.



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contracts. Cllr Chadwick thanked them for doing this. (2) Cllr Thomas said a meeting had taken place the previous day in relation to the Bledlow HRC and Cllr Etholen had put a business plan together which had been circulated to Councillors.

#### 6. Notification of Parish Matters (information only)

Cllr Davis - War Memorial, Marlow Road and Marlow Road cemetery;  
Cllr Watson - the Great British Spring Clean/litter pick; Cllr Thomas - allotments.

7. **Planning:** (1) **20/05116** - Application for demolition of existing commercial building, erection of detached residential unit, associated bin store and felling of adjacent tree - Unit 2, The Common, Stokenchurch, HP14 3UH - Mr John Lee. No objection. Some discussion took place about vehicular access. Proposed : Cllr Preece; seconded : Cllr Watson. Cllr Powis abstained. (2) **20/05182** - Application for variation of condition 2 (plans) attached to PP 19/05601/FUL (Demolition of existing garage block and construction of a detached 4 bedroom part-subterranean dwelling) - Garages and Access Road, The Cottages, Bricks Lane, Beacons Bottom - Mr Stewart Martin. Objection on the grounds the subterranean part of the building had almost doubled in size and an increase in bedrooms from 3 to 4. Proposed : Cllr Watson; seconded : Cllr Baker. Cllr Preece abstained. (3) **20/05198** - Householder application for construction of single storey rear extension (replacing existing rear extensions/conservatory) - 33 Chalk Farm Road, Stokenchurch, HP14 3TB - Dr & Dr Longshaw. No objection. Proposed : Cllr Preece; seconded : Cllr Thomas.

#### 8. District & County Councillors

County: Cllr Etholen said he was unsure why the email sent out regarding the ward budget had been recalled but hoped to find out the reason soon and would inform the Council. He would be chasing TfB about the flooding by the eastern gates to find out what was happening. He then talked through the business

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decision would be determined by the end of March. Discussion took place about a weighbridge, ANPR, charges and the lease. Cllr Etholen said that in relation to the unitary authority all appointments had been carried out for Tier 1. He said he would chase up the TfB commitment to pay for 50% of the Mudds Bank invoice which had been ongoing since mid-November 2019.

District : Cllr Saddique said £600 had been awarded to the Parish for some new play equipment and a further £600 towards the Studley Green new defibrillator. £150 had also been awarded to Community Transport. Cllr Chadwick thanked Cllr Saddique and also asked that thanks be conveyed to Cllr Adoh. Cllr Saddique said he would not be standing as a Councillor at the forthcoming elections and Cllr Chadwick thanked him for the work he had done for the Parish.

#### 9. Finance

##### · Bills Payable

These were agreed. Proposed : Cllr Thomas; seconded : Cllr Parkinson. It was requested that SSE be contacted to check whether their bill covered the temporary fix to the light on the Longburrow access road or whether this covered the new lantern as well and until this work was complete, the payment be withheld.

##### · Recommendations from Finance Committee

The RFO talked through various recommendations that had come about as a result of the recent meeting on 29 January. (a) An intermittent fault, which could not be identified, was occurring with the fire alarm detectors at Longburrow Hall and it was recommended by the contractor that all detectors should be replaced at a cost of £419.00 + VAT. Approved. (b) The dog bin collection contract had been in place a year and Council had asked this be reviewed. There had been no complaints from anyone, whereas prior to having put this in place, there were many. It was agreed this contract would continue with the same provider. (c) Two rolls of plastic sheeting for the

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delivered to Longburrow Hall at the end of the week. It was assumed they would need treating before being fitted. There was also the possibility that new frames would be needed. (f) An electrician had been in during the week to give a further quote on the water heater in the kitchen and the light sensors in the changing rooms. (g) A contractor would be coming in the following week to look at the water drainage in the car park to locate the root cause. (h) It had been decided the storage cupboard would be cleared out and the RFO had sent out notifications to all hall hirers to this effect and asking them to ensure all their property was clearly marked. However, she felt that a couple of Councillors should speak personally with some of the main hall hirers to explain this. It was decided shelf labelling would be adequate for future storage. Cllr Chadwick said the intention was that the Council had the whole back wall allocated to their business. (i) The RFO asked if there were any queries on the VAT Reclaim she had submitted. There were not. (j) The RFO stated that she had spent a great deal of time trying to sort out the water meter problems at Green Lane, which she hoped were now rectified and said a refund of £400 was on its way. (k) Cllr Watson said the idea of converting the electrical cupboard to a disabled WC had been discussed and from the measurements he had taken, felt this might be feasible. Cllr Preece said the Football Club had recently said they were happy with sharing the disabled WC so did not think there was any need to pursue this option.

#### 10. Correspondence

(1) As requested at the previous Council meeting, Cllr Thomas had been requested to circulate further information about the NALC conference. This he had done. Cllr Baker said she felt it was an unnecessary expense at £268. Cllr Preece said many topics at the conference were not relevant to Parish Council life and could not see the benefit of anyone attending. Cllr Chadwick agreed he did not think it worthwhile. This was agreed.



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(1) War Memorial - Cllr Davis said he had noticed there was more moss than grass in the vicinity and needed to get some moss suppressant and clear it. Cllr Preece offered to go and buy this and was happy to help with any raking. (2) Marlow Road - Cllr Davis said the rubbish dumped at the entrance to the wood was looking disgraceful and wondered whether it could be blocked off with a couple of boulders. It was clarified this was BCC land. (3) Marlow Road Cemetery - Cllr Davis noted that down the path which had recently been cut back at the side of the cemetery, there was a mud dump that needed to be raked off and some grass seed needed to be put down. (4) Allotments - Cllr Thomas said two allotment holders had not renewed their tenancy so the plots were now available for re letting and he had received 5 new enquiries to which he would be attending. (5) Litter Pick - The Great British Spring Clean email recently received was raised by Cllr Chadwick who asked for suggestions of dates to arrange a Parish Council litter pick. It was agreed to take place on 4 April. The Clerk was requested to book the small hall for that date between 1000 and 1200. (6) Dividing Doors - Cllr Chadwick said that soon after the dividing doors had been fitted, a couple of health and safety issues had been raised. These came to Council and the decision was that Council would review in three months' time. It was agreed no further issues had been highlighted to the Council.

(7) A parishioner asked whether there was any update on the streetlight that had been out for over a year near Tesco Express. Cllr Watson said this had been reported and was in hand, along with another streetlight in George Road.

**Meeting finished at 2035**



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