

06-01-2021 Minutes

Updated automatically every 5 minutes

STOKENCHURCH PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 6 January 2021 over Zoom at 7.30 pm

Attendees: Cllr Ian Chadwick (Chairman), Cllr Robin Thomas (Vice Chairman), Cllr Camilla Baker, Cllr Racquel Burnham, Cllr Dan Davis, Cllr Sally Drinkwater, Cllr Matthew Jennings, Cllr Chris Parkinson, Cllr Jen Powis, Cllr Neil Watson

Buckinghamshire Councillors: Cllr Shade Adoh

Minutes: Mrs Heather Presland, Clerk, from recorded Zoom meeting

Members of the Public: 3

1. Acceptance of Apologies for Absence

Cllr Darren Hayday, Cllr Carl Etholen

2. Declarations of Interest (agenda items)

Cllr Burnham – Planning application 20/08358; Cllr Chadwick – Planning application 20/08259. 3. **To Confirm Minutes of 16 December 2020**

These were agreed. Proposed: Cllr Parkinson; seconded: Cllr Davis.

4. Matters Arising (information only)

(1) Cllr Watson reported all necessary paperwork had been received from the two potential contractors for the grass/hedge cutting contract. A recommendation would be made to Council on 20 January after the Finance Committee had considered these at their meeting the following week. (2) Cllr Chadwick said Longburrow Hall would not now be re-opening on 10 January as planned in the light of the current Covid lockdown. He said Stephen Marshall would be attending the next Council meeting to talk about any

06-01-2021 Minutes

Updated automatically every 5 minutes

served the local villages and would help the local parishioners. Cllr Chadwick said the hall was on the NHS "reserve" list. Cllr Baker asked whether this was because Council was asking for a fee to hire the hall. She said the Covid situation was a crisis and felt the Council should be willing to hire the hall out for free. This was agreed and the Clerk was asked to go back to the NHS and offer this, although Cllr Watson said the Council should not be out of pocket for any cleaning that may be required. Cllr Powis said not to worry about this in the current climate. Cllr Chadwick said the cost of electricity should be covered by the NHS. Cllr Davis said road signage would be required if the offer was accepted.

5. Reports/Actions

None.

6. Notification Parish Matters (information only)

(1) Cllr Davis – Rubbish area next to the Medical Centre; signage in the cemetery; camper vans at the Kings Hotel. Cllr Davis said the vans continued to park there and felt a sign stating that overnight parking of commercial vehicles was not allowed would solve the problem. Cllr Baker asked how the Council would police this. Cllr Watson stated a company would have to be employed to do this. Discussion took place on whether letters should be sent out to the owners or whether notices should be put on the vans concerned. (2) Cllr Thomas – hedges and trees. (3) Cllr Parkinson – streetlights.

7. **Planning:** (1) **20/08300** – Householder application for construction of part two storey/part single storey side/rear extension – Casa Ann, Old Studley Arms, Water End Road, Studley Green, HP14 3XN – Mr A Hills. A parishioner stated

06-01-2021 Minutes

Updated automatically every 5 minutes

school children going to and from school. They believed there was a protected covenant about not operating as a business. Resolved to object. Proposed: Cllr Parkinson; seconded: Cllr Powis. (2) **20/08314** – Householder application for construction of garden shed – 1 Musgrave Walk, Stokenchurch, HP14 3RY – Mr & Mrs Marusovska – No objection. Proposed: Cllr Parkinson; seconded Cllr Watson.

(3) **20/08367** – Householder application for construction of single storey rear extension – 16 Jubilee Road, Stokenchurch, HP14 3SJ – Mr & Mrs Cook – No objection. Proposed: Cllr Thomas; seconded: Cllr Baker.

(4) **20/08188** – Erection of chalet style 3 bed bungalow – Maplefield Farm, City Road, Stokenchurch, HP14 3EW – Mrs Lucy Bowers – Discussion took place about the concealed caravan that had been on site for about three years and this was an application to replace it with a three bed roomed bungalow. The area was green belt and AONB. Resolved to object. Proposed: Cllr Thomas; seconded: Cllr Jennings. Cllr Watson abstained.

(5) **20/08358** – Householder application for construction of single storey front extension with pitched roof over existing garage – 110 Slade Road, Stokenchurch, HP14 3QB – Michaela Coleby – No objection. Proposed: Cllr Thomas; seconded: Cllr Powis. Cllr Burnham abstained.

(6) **20/08259** – Householder application for construction of rear first floor extension – Springfield, The Common, Stokenchurch, HP14 3TZ – Tim and Deena West – Discussion took place about whether this was an over-development of the cottage, which was in a conservation area. However, it was agreed this would not interfere with surrounding properties. No objection. Proposed: Cllr Parkinson; seconded: Cllr Thomas. Cllr Chadwick abstained.

(7) **20/08406** – Remove the branch touching the roof of the

06-01-2021 Minutes

Updated automatically every 5 minutes

Cllr Adoh gave an update on the Covid situation in relation to vaccinations and asked that everyone pulled together in relation to the current difficulties. She understood the closure of schools was difficult for families but believed it would be beneficial in the longer term. She said she had visited a man who appeared to be living at Mudds Bank after a call from the public and asked if Council was aware of any concerns. Cllr Watson said the church had also helped with food but did not believe he was setting up home in the area. The recent multi-agency operation in Marlow Road was discussed and some feedback was awaited from Cllr Etholen about concerns raised at the last meeting. Cllr Watson said a number of garages had been burgled recently in the area. Cllr Adoh asked him to check these had been reported to the police and to let her know.

9. Finance

• Bills Payable

These were approved.
Proposed: Cllr Thomas;
seconded: Cllr Baker.

10. The Commons

Cllr Jennings said he had been around Church Square and Bowling Green to look at the posts. He had taken some photos which he would circulate. He said some replacement posts were required. He was also concerned about some of the potholes, two of which were major and he felt were dangerous. There were also 3-4 others that were deep and needed attention. He would also send out photos of these around to Council.

11. Other Parish Matters

- (1) Cllr Davis said the rubbish area near the Medical Centre looked awful. Cllr Powis agreed the fencing was way too high. Cllr Baker said the area being referred to was Swilleys Pond. She stated the RFO had recently said at a Finance Committee meeting that the rent had not been paid and she was

06-01-2021 Minutes

Updated automatically every 5 minutes

and suggested checking it to be aware of the dimensions. Cllr Chadwick stated that if they did not wish to pay, then the area could be fenced off. Cllr Watson said they were involved in a contract and should be paying. (2) Cllr Davis said the Cemetery Committee, with the exception of Cllr Parkinson, had telephoned one another to discuss the signage in the Lawn Cemetery and said one needed to be bought. Cllr Watson asked that Cllr Davis inform the Clerk of the wording required, colour choices and size of the sign and quotes could be obtained. Agreed. (3) Cllr Watson raised the email circulated to Council about the drainage issues in Longburrow car park. The Clerk confirmed that no report had been commissioned and there had not been a proper investigation into the problems. He felt a property survey should be done so the cause of the problem could be properly identified. Cllr Thomas agreed with this and asked that potential costs of rectifying the situation was also obtained, which may need to be part funded by the church. Cllr Baker stated the roofline was the responsibility of the church. Agreed. (4) Cllr Parkinson said the Clerk had emailed him about which streetlights were the responsibility of which Councillor and had asked him to highlight this on the streetlight inventory. Cllr Chadwick asked that he do this. Cllr Parkinson proposed that during the darker nights, lights should be checked on a monthly basis but this was not so necessary during the summer months. Agreed. Cllr Watson said that it was also necessary to look around the physical lamppost to check it was safe as he had recently found one with a cover off which was unsafe. (5) Cllr Chadwick asked where the proposed new dog waste bin

06-01-2021 Minutes

Updated automatically every 5 minutes

leading to the field next to the rubbish bin. Permission for this would be requested from the landowner. (6) Cllr Thomas talked about his meeting during the day with the management company of Stockfields Place to establish the owner of the hedge about which complaints had been received. Cllr Baker believed this hedge was Council responsibility and explained the background. Cllr Thomas said the Land Registry was to be checked and he was hoping for a response the following day. (7) Cllr Thomas said there had been contact from SSEN to say some trees along Marlow Road were touching the overhead cable and work needed to be progressed. It was agreed Council would authorise this work as if the trees brought the overhead cable down in some way, it could be dangerous. In relation to a further complaint about trees from a parishioner, he said further advise from the Arboricultural Team was being sought. (8) Cllr Jennings said the Clerk had received a quote for the installation of a movement detector in the Parish Warden's storage area. He knew there were some future changes planned for this area and was unsure whether this was the right time to install one. He felt it needed placing in an area which would not incur further cost in the future. Cllr Watson said the quote was approximately £400 and thought this was a wise investment as there was quite a lot of equipment being stored, but this would be discussed in more detail at the following week's Finance Committee meeting and then brought back to Council on 20 January. Cllr Jennings said he would circulate a sketch of what he had in mind. (9) Cllr Davis said he felt Council should



06-01-2021 Minutes

Updated automatically every 5 minutes

the Parishioner of the Year award if he could return the plaque. He said he had given this back some months earlier and left it with the Parish Warden. Cllr Chadwick thanked him for returning it.

12. **Items for the next Agenda**

None. Cllr Chadwick said the next meeting would take place on 20 January 2021. He asked Council to ensure they had read the email that had been circulated from Stephen Marshall who would be present at the next meeting.

Meeting finished at 2050