



**STOKENCHURCH**  
**PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on  
Wednesday 18 November 2020 over Zoom at 7.30 pm**

**Attendees:** Cllr Ian Chadwick  
(Chairman), Cllr Camilla Baker (Vice  
Chairman), Cllr Dan Davis, Cllr Suzy  
Garrett, Cllr Chris Parkinson, Cllr Jen  
Powis, Cllr Robin Thomas, Cllr Neil  
Watson

**After Co-option:** Cllr Matthew Jennings

**After Voting:** Cllr Robin Thomas (Vice  
Chairman)

**Buckinghamshire**

**Councillors:** Cllr Darren  
Hayday, Cllr Carl Etholen,  
Cllr Saeed Saddique

**Minutes:** Mrs Heather  
Presland, Clerk, from  
recorded Zoom meeting

**Members of the Public:** 1

**1. Acceptance of Apologies for Absence**

None.

**2. Declarations of Interest (agenda  
items)**

None.

**3. Councillor Updates**

Cllr Chadwick said there had been  
interest from Mr Matthew Jennings  
in becoming a Councillor. Mr  
Jennings gave a short presentation  
about himself and was voted on to  
Council. Cllr Chadwick said Cllr  
Baker had stated she was happy to  
give up the position of Vice  
Chairman. Cllr Thomas was willing  
to take up this role which was  
agreed.

**4. To Confirm Minutes of 4 November  
2020**

Cllr Powis asked for some clarity  
about the position on the posts  
which had recently been installed in  
the village. Cllr Chadwick said there  
appeared to be confusion around  
whether this job was completed or  
not. Cllr Powis said she understood

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Cllr Thomas confirmed the ones by the Kings Hotel had been installed as instructed. Cllr Chadwick proposed Council draw a line under the matter and suggested it would be a good idea to get a couple of quotations for ten posts which could be retained and then put out as and when required. This was agreed to be a good idea. The minutes were agreed. Proposed: Cllr Davis; seconded: Cllr Watson.

### 5. Matters Arising (information only)

Cllr Chadwick asked whether Councillors thought the minutes relating to what Cllr Preece had said needed reducing. Cllr Powis said if a reduction was agreed, she wished the section relating to the cleaning contract going out to tender to be retained. Cllr Baker said it was a true and accurate reflection of what was said and felt it necessary to remain as such. Cllr Garrett agreed it should be left as an accurate record of what was said. All agreed. Cllr Chadwick confirmed the minutes would remain as written.

### 6. Reports/Actions

Cllr Chadwick reported the trees had arrived at the allotments and had been planted. Special thanks were due to Brian and Jan Elson plus John Harding, the Parish Warden, who had done the bulk of the work. Cllr Baker said she had visited the site and thought a good job had been done by all and thanked those involved. Cllr Thomas reported on the flailing that had been done and the next job was to get rid of the rubbish that had accumulated. A digger would be needed, plus some levelling work and a bonfire. He hoped to get this work completed over the coming months. The fire ashes would be spread at the roots of the new trees. Cllr Watson said he had two or three bags of ashes if they were of use. Cllr Thomas said he would liaise with the Parish Warden about this.

### 7. Notification Parish Matters (information only)



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**8. Planning: (1) 20/07881** – Application for crown thin by 15% and reduce by 2 metres apical and lateral x 1 oak (T1), crown thin by 15% and reduce by 1.5 metres apical and lateral x 6 oak (T2 – T7) and reduce crown by 1.5 metres apical and lateral x 1 oak (T8) – Oakwood, Wycombe Road, Stokenchurch, HP14 3RP – Mrs Radnedge. No objection. Proposed: Cllr Garrett; seconded: Cllr Thomas.

### 9. Buckinghamshire Councillors

Cllr Saddique had recently attended a meeting with the Local Technicians from TfB. Another one was due to take place on 28 January and if there were any issues with roads/signs, to make him aware so he could raise these. Cllr Chadwick said there were issues with speeding through the village and Cllr Watson said a request had been received for the funding of a speeding survey. Cllr Etholen said a bid could be made through the Community Board for match funding. However, any request for speed reduction was very costly because of the legal implications. Cllr Watson said it was not a request for a reduction, but rather a request that people complied with the speed. Cllr Etholen said this should be addressed with the police and suggested a Speedwatch campaign. Cllr Davis said he had been involved with one of these previously and it did encourage drivers to slow down when they saw you. Cllr Etholen suggested trevello strips could be used to monitor speeds and also explained what happened with the data recorded from a Speedwatch campaign. There was discussion about the cameras in the village and Cllr Thomas gave an update on the S106 funding and what it was to be used for. Cllr Saddique said he would raise the Council's concerns at a sub-group of the Community

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it with the possibility of a soft footpath with a white line. Cllr Hayday asked Cllr Watson to send him details on an email and he would see if anything could be done. He was aware an officer was returning to the police to undertake the Speedwatch role again so activity should re-commence in the early spring. Cllr Etholen gave an update on the Covid cases in Buckinghamshire as at 7 November with figures being slightly higher than the south east region as a whole. It was hoped lockdown would address this upturn. He also talked through the Bucks Business grants that were available until the end of the year.

### 10. Finance

#### ▪ Bills Payable

These were approved. Proposed: Cllr Thomas; seconded: Cllr Baker.

#### ▪ Monthly Reports for October 2020

These were approved. Proposed: Cllr Garrett; seconded: Cllr Parkinson.

11. **Correspondence** - (1) Scavenger Hunt expenses – Cllr Chadwick said the Parish had agreed £400 be paid for this event. However, when the accounts were done, the event had cost £570 and he asked whether Council would support donating a further £170. Clarity was sought from the parishioner who organised this as to why the event had been overspent. She explained it was mainly down to the cost of the sweets, all of which had been distributed to the children taking part. All of the props used were stored away and could be re-used if there was another event, so this would not be a future expense. Cllr Garrett said the event had been very worthwhile and thought this additional expense should be covered. Proposed: Cllr Thomas; seconded: Cllr Garrett. (2)

Stokenchurch Community Pre-school payment – Cllr Chadwick said this £500 commitment had been agreed prior to the Covid lockdown in March. Agreed it should be paid. (3) CCTV – Cllr Chadwick said an engineer was attending Longburrow on 25 November to remove Mr Andy Preece as an emergency call out. He felt the Parish Warden should be



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fairer to have others trained. (4) Cllr Chadwick asked whether Councillors had received the DSE Assessment that had been circulated by BALC earlier in the week.

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It was agreed that clarity was required as to who should be completing this assessment. Cllr Baker believed it was for employees only.

### 12. The Commons

Cllr Chadwick said they were looking very good at the moment, which was agreed.

### 13. Health & Safety

Cllr Parkinson said he was in possession of the Health & Safety manual and had several comments to make on it. Cllr Chadwick requested he put his comments in writing so they could be considered alongside others made. Cllr Parkinson would pass the manual to Cllr Powis. Cllr Chadwick read through a list of actions that had been taken since the H&S Audit and would ask the Clerk to circulate it to Council. Cllr Thomas said he would arrange to do a walk around inspection in relation to asbestos and fire with the Parish Warden. Cllr Chadwick said an outstanding issue was a fire evacuation, although it was not currently possible to do this.

### 14. Other Parish Matters

(1) Cllr Davis was recently walking back from the allotments when he noted dozens of plastic gloves disposed of at the garage. He went in and asked the garage to clear the mess up but was told they were short staffed. He encouraged everyone who was passing to clear up any that were lying around. Agreed. (2) Cllr Davis said that previously the installation of electric charging points in two bays in the Kings Hotel car park had been discussed and rejected by Council. However, in the light of the government's recent announcement, he



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Parish Warden had shown him some photos of the one in Frieth and it looked magnificent. He would contact the Parish Council involved to see what details he could find out. (4) Cllr Davis requested up to date contact details now Cllr Jennings had been appointed. (5) Cllr Davis said he had been to the War Memorial and a member of the public had taken his photo which had been uploaded on to Facebook and he had received many compliments about it. (6) Cllr Chadwick said there were several Committee vacancies and needed some volunteers to join. Cllrs Garrett and Parkinson volunteered to help with the streetlights in the village along with Cllr Watson. Cllr Powis would join the HR and H&S Committees. Cllr Jennings volunteered for the Finance and Longburrow Hall Committees. Cllr Davis joined the Covid Committee. Cllr Chadwick thanked all the volunteers for their help.

### 15. Any Other Business

(1) Cllr Davis said the Community Bus calendar was excellent and only cost £5 and encouraged others to buy a copy. A parishioner said she would like to collect ten copies and would try to sell them. This was agreed. (2) Cllr Chadwick said the next meeting would take place on 2 December. **Meeting finished at 2055**



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