

## STOKENCHURCH PARISH COUNCIL

### Minutes of the Meeting of the Parish Council Wednesday 7<sup>th</sup> of December 2022 at 7.40 pm

**Attendees:** Cllr Victoria Nuthall (Chair), , Cllr Andrew Preece, Cllr Camilla Baker, Cllr Robin Thomas, Cllr Tracey Young , Cllr Val Jenkinson Cllrs Tracy Ramsden & Cllr Matthew Jennings

**Buckinghamshire Councillors:** Cllrs Carl Etholen & Shade Adoh

**Minutes:** John Harding

**Members of the Public:** 5

**1. Acceptance of apologies for absence**

Cllrs Malcolm Penny, Richard Ghost & Raquel Burnham. Buckinghamshire Cllrs Robert Carrington, Orsolya & Darren Hayday. Shelley Adnett (clerk)

**2. Declarations of interest (agenda items)**

Bills payable Cllr Matthew Jennings

**3. To confirm Minutes of 2<sup>nd</sup> of November 2022**

Draft minutes approved proposed Cllr Thomas seconded Cllr Baker majority approved Cllrs Jennings & Ramsden abstained as they were not present at the meeting of the 2<sup>nd</sup> of November.

**Meeting closed by Chair and opened to the public**

Report by a spokesman for Artisan Market deferred to item 6

A Parishioner asked who Studley Green representative was. Cllr Nuthall said she would email Cllr Ghost

**4. Buckinghamshire Councillors**

Cllr Etholen said that the contractor installing the replacement dog waste bin in Slade Road had been chased up

Cllr Etholen said an email had been forwarded from Cllr Carrington regarding Mudds Bank enforcement. Cllr Nuthall said the situation was frustrating. Human waste was being dumped in the bushes according to a neighbour.

It is possible that environmental Health should be involved. Cllr Adoh asked if photographs could be forwarded. Cllr Jenkinson asked if Mudds Bank could be cleared including the centre island. Cllr Etholen said building control had forwarded information to the Parish Council regarding the Kings Hotel.

Cllr Etholen reported that the manhole cover reported by a parishioner had been repaired. The parishioner then reported depression on footpath near Red Lion Drive and a manhole cover "proud" on path near school off George Road.

Cllr Etholen reported that the resurfacing of roads to the commons had been completed. Cllr Nuthall said that they had done a good job but questioned whether all the planing had been necessary. Also questioned if these were the most critical areas to carry out work in the Parish.

A Parishioner said there was a bump between the Fleur De Lis and the A40

Cllr Etholen said that Bledlow Ridge recycling centre was now reopening in January.

Cllr Etholen said that the bid for the bus shelter was being considered by the NWCCB

**5. Finance (deferred to the end of the meeting)**

**6. Artisan Market– 2poundstreet**

A spokesperson for the market gave background information on the market. They are held in various local towns such as Amersham, Missenden & Thame.

The markets have cheese, vegetables, and butcher's stalls. They were hoping to come to Stokenchurch on the last Sunday of the month. They wanted to put their pitches on the common opposite the Kings Hotel.

Cllr Nuthall raised the parking problems with the loss of the car park to the Kings Hotel.

The spokesman said it had worked elsewhere with numbers increasing month on month. The market would be from 10 AM through to 4.30 PM

Proposed Cllr Jenkinson seconded Cllr Thomas unanimously approved

7. **Stokenchurch Memorial Hall Social Club – Christmas Event/Banner**  
Cllr Nuthall said as they were not in attendance a decision could not be made.  
Cllr Nuthall said that Cllrs Baker, Jennings, herself, and the clerk had met the new committee. The current lease expires in 2024 and they would be looking to integrate changes into the new lease.
8. **The Timber Trail.– Update**  
Statement from the clerk read out. We have successfully received a grant of £10,000 from The Heart of Bucks Foundation which will pay the majority of the cost of the timber trail. Money has since been received . Planning permission has been granted and Justin is hoping to commence work in the January period.  
Cllr Preece thanked Shelley for single single-handedly getting the grant.
9. **Bus Shelter – Update**  
Covered earlier by Cllr Etholen bid under consideration
10. **Christmas Market 2023**  
There was some debate about the youth club being held on the Friday before the fair.  
Cllr Ramsden said she had visited the fair and it was very successful.  
Cllr Preece (UK mats) offered to sponsor a space heater for the marquee which the youth club could then use on the Friday night.  
Proposed Cllr Jennings fair to be held on the 9<sup>th</sup> of December with access to the hall the previous day seconded Cllr Ramsden unanimously agreed.
11. **Longburrow Hall first floor flat re-let**  
Cllr Jennings said that the flat was soon up for re-let and wanted to know how the council wished to proceed residential or commercial.  
Cllr Jenkinson said there had been anti-social behaviour problems at the hall  
Proposed to change back to residential Cllr Preece seconded Cllr Jenkinson unanimously agreed
12. **Staffing Changes**  
Shelley Adnett is clerk and RFO as of the first of November  
John Harding is facilities manager
13. **Lendrums Fun Fair**  
Arriving on the 2<sup>nd</sup> of July leaving on the 12<sup>th</sup> of July 2023. Unanimously agreed
14. **Parish Art Exhibition**  
Cllr Jennings asked if the hall could be available possibly in March. With Scouts or youth club possibly doing teas and coffees.  
Proposed Cllr Ramsden seconded Cllr Thomas unanimously agreed
15. **Warm Bank**  
Cllr Jennings asked if this was workable. Cllr Baker suggested one day a week.  
It was suggested that the vicar and medical centre be contacted.  
Cllr Adoh said a specific day a week to be allocated?  
Possible to say if there was heavy snow etc hall could be opened.  
Proposed Cllr Jennings seconded Cllr Thomas unanimously agreed  
Cllr Etholen said there was a helping hands scheme that might be able to assist.  
Clerk to draw up simple notice for to put up on notice boards with telephone number 01296 531151 which people can contact if struggling.
16. **Cemetery**  
Work permit form not completed. Awaiting a reply from Creative Memorials
17. **Community Engagement Program**  
Cllr Jennings spoke about a community kick boxing programme at £10 per person and wanted to know if the hall could be used to see if they could make it work. Cllr Ramsden liked the idea.  
Cllr Jennings asked for 6 months to get it up and running. Councillors agreed to the request
18. **Lighting at Longburrow**  
Cllr Jenkinson asked if more lighting could be installed at Longburrow. For MUGA access and the car park.

It was agreed to ask Martin Short to have a look at the lighting Cllr Jenkinson to attend meeting.

**19. Bowling Green**

Access to The Cottage, Church Path across the Bowling Green to be posted as the grass is being torn up over a wider area.

30 more timber posts to be ordered

Proposed Cllr Jenkinson seconded Cllr Thomas unanimously agreed.

**20. Website**

Cllr Nuthall said she had emailed all councillors for input on the website but had received no replies.

Cllr Preece said it was functional. Cllr Jennings said it needed to be more interactive.

To be put onto the January agenda.

A parishioner commented that he was unable to access the agenda on the website

**21. Parking**

Cllr Ramsden had been approached by a parishioner asking if they could use the common for parking. No this is not allowed under the Bye Laws.

**22. Planning**

**22/07777/FUL** - Householder application for construction of single storey front extension, conversion to garage to habitable accommodation and associated alterations – 118 Slade Road, Stokenchurch, Buckinghamshire, HP14 3QB – Mr Sreenivasan Natarajan

No objection proposed Cllr Preece seconded Cllr Thomas unanimously agreed

**22/07960/FUL** – Householder application for installation of 1 x front, side and rear gable dormers, and 4 x roof lights to side in connection with loft conversion (alternative scheme to PP 22/06143/FUL) – Westwood, Wycombe Road, Studley Green, Buckinghamshire, HP14 3UY – Gordon Ross

No objection proposed Cllr Preece seconded Cllr Thomas unanimously agreed

**22/08004/VCDN** – Variation of condition 2 (plan numbers) attached to 17/08285/FUL (Demolition of all existing buildings and structures and redevelopment of a supported living community for older persons (class C2) comprising 166 supported living units, clubhouse incorporating communal facilities, landscaping, plant room, refuse stores and car parking) to allow for amended site layout to provide additional parking spaces and additional allotment garden space – The Wycliffe Centre, Horsley Green, Buckinghamshire

No objection proposed Cllr Preece seconded Cllr Baker unanimously agreed

**5. Finance**

● **Bills Payable**

Approved Proposed Cllr Preece seconded Cllr Thomas majority approved Cllr Jennings abstained

● **Monthly Accounts**

Approved Proposed Cllr Preece seconded Cllr Thomas unanimously approved  
Cllr Preece commented on the low interest rate being paid on the reserves. RFO to investigate higher rates of interest

● **Budget 2023/2024**

Cllr Preece queried if some of the Hall hire rates we reduced due to Covid, should be reviewed. The RFO will be asked to look at this.

It was thought that the Memorial Hall rent was currently too low.

A representative of the Studley Green Community Centre said that the lease was up for renewal and that the hall was extensively used and that paperwork had forwarded to the clerk.

Cllr Nuthall asked that a copy of the paperwork be forwarded to her

Precept to be increased by from £79,200 to £83,410 which is a 5% increase

Cllr Baker commented that the precept is low due to the previous work to reduce costs being carried out.