

April 2024 Approved Minutes

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/2024



**Minutes of the Meeting of the Parish  
Council Wednesday 3<sup>rd</sup> April 2024 at 7.30  
pm at Studley Green Community Centre**

**ATTENDANCE:** Cllr Nuthall (Chairman), Cllrs Baker, Burnham, Ghost, Jenkinson, Jennings, Preece, Ramsden, Thomas.

**BUCKINGHAMSHIRE COUNCILLOR:** Cllr Etholen

**CLERK :** Shelley Adnett

**MEMBERS OF THE PUBLIC:** 16

- 1) **Apologies for absence**  
Apologies received from Cllr Adoh, Carington, D Hayday, O Hayday, Young.
- 2) **Declarations of any personal interests**  
Cllr Ramsden disclosed an interest with the regards to item 12 Fete usage of commons.
- 3) **To Confirm the minutes of Wednesday 6<sup>th</sup> March 2024**  
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes. Cllr Baker abstained as she was absent from the March meeting.
- 4) **Meeting closed by Chair and opened to the public**  
A parishioner raised a query regarding a stretch of road by Tall Trees, near Bigmore Lane stating that this area of road often floods and is almost impassable by foot. The original agreement was that the developers of the Wycliffe Centre had to put the road back to its original state. We shall request that Cllr Hayday makes contact with the developer to get this issue resolved.  
A parishioner raised an ongoing issue which has already been reported regarding a dangerous tree in Horsleys Green. Cllr Hayday



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Fix my street website. we shall contact James Tunnard and request for him to come out and have a look at some areas around the village and identify issues and requested Cllr Etholen to assist with this. The Highways Department shall be setting out their programme for major and minor maintenance work within the area, we have requested a detailed copy of this and when works are scheduled to be carried out within the Stokenchurch Parish. Also the keep left bollard at the junction of Horsleys Green, Studley Green and the A40 is still not repaired despite being scheduled for repair in May 2023. This is to also be mentioned to James Tunnard and request these to be looked into. Cllr Etholen to also be copied into the email. A parishioner commented that people were parking on the stretch of road by CJ stores after the traffic lights. The PC had enquired about having an additional 3 cast iron bollards there last year, and was told this wasn't a priority. The Clerk to ask James Tunnard and see if there are any updates on this.

- 5) **Buckinghamshire Councillors**  
Cllr Etholen announced there would be road surface dressing being carried out this coming week on the Oxford Road between the 8<sup>th</sup> – 11<sup>th</sup> April.  
A meeting was held in George Road with the Headmaster of Stokenchurch Primary School regarding the possibility of a one way system. There is a Highways Tool kit from the community Board which means soft options must be carried out first, if this doesn't improve then other options will be considered. Cllr Thomas to send the Clerk the electronic copy of the Toolkit, to start working on this. There is a Transport Committee meeting where this will be discussed.  
There has been no further progress with regards to the footpath alongside the B482, Cats eyes are required to be installed on this stretch of road. A resident from Pendles Paddock has offered to fund the path because of the safety concerns of the children



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- Monthly accounts this month due to year end preparation.
- c) **Amended Budget 2024/2025 version 2** – Finance committee met last week and Version 2 of the 2024/2025 Budget was presented and approved. The end result is still the same value, however we now have some more accurate figures and cleaning and security savings have been made. Council voted and was approved unanimously.
- d) **Any Finance updates** – After a recent finance committee meeting, it was discussed that we could potentially use £20,000 of CIL monies received to update the playground facilities at Longburrow Hall as it is the most used playground within the Parish. The Clerk would then spend the next 18 -24 months looking for additional grant funding for this project. It was also suggested that perhaps we could update the SGCC playground and do this as a community project, and paint some of the equipment or fencing in brightly coloured paint. The Clerk and Assistant Clerk to get some ideas of pricing. Council voted unanimously on ringfencing the £20,000 for this project. Also within the meeting Precept increase for the financial year 2024/2025 was discussed and communication via Facebook was made as to the justification of the 8% (£3.57 per annum average) increase was detailed. We have obtained a quotation for the annual play inspection for the playing areas in the Parish for cost of £470.00 – This was approved in council, there is currently a 16 week waiting list for this. Council were asked if they wished to partake in the Best Kept Village at a costs of £25.00 – This was approved.

- 7) **Clerk's Report**  
Please see attachment

- 8) **Street Lighting quotations/updates** –



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9) **The Kings Hotel**  
No updates this month

10) **Cemetery**  
Cemetery Committee to arrange a meeting this month.

11) **Hell Fire Motor Club permissions**  
Due to the new posts installed to protect the common around the Fleur it has made it more difficult to gain access to the common. Cllr Jenkinson along with Cllr Ramsden to look at the common and get back to the Council. It was suggested that a locking post could be installed for them to gain access to the common.

12) **Fete usage of commons**  
Permission has been requested for the Hell Fire Car Club to perform a display of vehicles on the common and a Fire Engine to also attend the Fete. Permission has been granted that all commons can be used for the Fete. Again Cllrs Jenkinson and Ramsden to look at the possible locations around the village.

13) **Planning**  
\*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

- a. 24/05349/FUL -  
Application for:  
Demolition of existing  
timber clad semi-  
detached dwelling,  
alterations to remaining  
side elevation of 1  
Elizabeth Road and  
construction of 2 x 3 bed  
semi-detached - 2  
Elizabeth Road,  
Stokenchurch,  
Buckinghamshire, HP14  
3QT – James Rooney – No  
Objection
- b. 24/05457/FUL -  
Application for:  
Householder application  
for construction of  
replacement single storey  
detached outbuilding –  
Chiltern Edge, 1 Mill Road,  
Stokenchurch,



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main property by a pitched roof – 2 Raven Road, Stokenchurch, Buckinghamshire, Buckinghamshire, HP14 3QP – Whilst we have no objection in principle to the annex, we are concerned that it is almost as big as the house, and it is not subordinate, we will leave it to the officer to decide.

- d. 24/05628/FUL – Application for: Householder application for proposed construction of two storey rear extension – Diamond Cottage, Cricket Ground, Stokenchurch, Buckinghamshire, HP14 3TY – Mrs Littleford – No Objection
- e. 24/05619/FUL – Application for: Householder application for proposed single storey front, side and rear extensions and internal alterations including loft conversion with rear dormer window and roof lights to front – 1 Lowes Close, Stokenchurch, Buckinghamshire, HP14 3TN – Ms Stevens – No objection in principle, however there are concerns over the size of the extension, that a side extension shouldn't be greater than 4 meters and this is around 6 meters right to the boundary line. We ask the office to consider the neighbours.

**14) Any other business (report only)**

The posts to be installed by the Medical Centre will be installed in the next few weeks, due to the bad weather this has been delayed. Cllr Jennings requested Wilbur Homes be contacted regarding the access road being swept as the area looks untidy. Cllrs Thomas announced Litter Pick dates are as follows: Saturday 11<sup>th</sup> May, 1<sup>st</sup> June, 14<sup>th</sup> September 10am – 12:30pm



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However make people aware they must not litter pick outside of the 30mph zones.

Cllr Thomas to see how many litter picks and high visibility vests we have available.

Cllr Ramsden requested the Clerk to post on Facebook The Role of the Councillor.

Cllr Jennings requested for councillors to have a think about what committees they wish to join in the May meeting. All councillors were provided with a list of committees and representative roles available.

Cllr Preece clarified that a Standing Committee, is a committee that stands alone from the council and meets on a regular basis. Where these committees have 'delegated authority' BALC state that then, taxpayers have the right to attend these meetings and agendas and minutes will need to be prepared. What we currently do, is have working parties, which are informal meetings and then any decisions then come to full council to be ratified. Council unanimously agreed that for the next year all committees will be Working Parties which will make recommendations to Full Council.

There will be a meet and greet prior to the AGM on Wednesday 1<sup>st</sup> May 2024 where parishioners are invited to attend and meet the Parish Councillors and District Councillors with tea and cake.

Cllr Nuthall asked when the roof at Longburrow will be repaired, the Clerk has been chasing the contractor, who is delayed due to the bad weather. It was also raised that the Longburrow Hall Committee need to arrange a meeting and a play committee meeting.

**Item/s for next agenda**  
Nothing as yet

- 15) **Any other business (report only)**  
Rose Corner pot holes  
Footpaths around Studley Green  
and overgrown vegetation



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