

4/2023



**Minutes of the Meeting of the Parish
Council Wednesday 6th December 2023 at
7.30 pm at Longburrow Hall**

ATTENDANCE: Cllr Nuthall (Chairman), Penny (Vice-Chair), Cllrs Baker, Jenkinson, Jennings, Preece, Ramsden, Thomas, Young.

BUCKINGHAMSHIRE COUNCILLOR: None in Attendance

CLERK : Shelley Adnett

MEMBERS OF THE PUBLIC: 2

- 1) **Apologies for absence**
Apologies received from Cllr S Adoh, R Carington, C Etholen, D Hayday, O Hayday, Burnham, Ghost
- 2) **Declarations of any personal interests**
Cllr Jennings disclosed an interest within this month's bills payables.
Cllr Ramsden has an interest in the Stokenchurch Memorial Hall Social Club
- 3) **To Confirm the minutes of Wednesday 4th October 2023**
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.
- 4) **Meeting closed by Chair and opened to the public**
A parishioner would like to add a basket for One Can Trust at Longburrow Hall in the run up to Christmas to help those in need. The council will advertise on Facebook to support the charity and provide a donation to provide the charity with items that are required.
- 5) **Buckinghamshire Councillors**
No Bucks Councillors present due to Buckinghamshire Council meeting.
- 6) **Finance**

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reclaim has been carried out for the period July – September and reclaimed £4,288 and we are already in receipt of this money. We received interest from CCLA this month for £203.32. A quotation was provided to council to install additional lighting at the front of Longburrow Hall for £430.11 + VAT. Council voted in favour and requested for the works to be carried out.

7) Clerks' Report

Please see attachment. Wycombe Planning have granted Change of Use for the first floor flat at Longburrow Hall, so we are now able to officially appoint the new caretakers. Thanks given to Cllr Preece for submitting and dealing with planning.

8) The Kings Hotel

Cllr Penny had a meeting with Richard Beal from building control and Cllr Carington. It was agreed that an 9 additional car park spaces can be reopened. John Lee has now moved the Heras fencing to allow for these spaces. We once again thank John Lee for supplying and moving the fencing for us, which he has done free of charge for the good of the community.

9) Cemetery

Cllr Nuthall and the Clerk met with Robert Holmes who owns the land behind the cemetery to discuss the possibility of gaining additional cemetery land. At this stage it is not a possibility for us to obtain any more land. A subcommittee will be formed to discuss all available options Cllrs Baker, Nuthall, Ramsden and Nuthall will be involved.

10) Staffing Update

We have appointed an assistant Clerk that started with us the 20th November and also appointed two live in Caretakers that will join us from the 2nd January 2024. We look forward to them joining us.



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by both parties annually, SPC to continue paying the buildings Insurance, they would like 50/50 car park split, and 50/50 split of the Cesspit. Cllr Preece noted that we do not have the funds to go 50/50 with the car park and Cesspit. Council discussed that the existing car park is in good condition and should be OK for the next 40 years. Cllrs would like the Clerk to go back to SGCC and communicate that the rent will be reviewed every 3 years and will only ever go up and not down, and that SGCC would be 100% responsible for both the car park and the Cesspit. And if the Car Park is ever in complete disrepair to contact the council for a discussion.

12) **Stokenchurch
Memorial Hall
Social Club lease
renewal**

We have had a really good meeting last week with the Memorial Club regarding the renewal of the lease. Council were happy with a new 20 year lease. The council would like to support the club and would rather the annual rent be £1,000 paid monthly direct debit of £83.33 with a total of 3 outdoor events per annum subject to a TENS licence, notifying the clerk each time, with the potential of two additional specific events by requesting in writing to the council. No outdoor events to be carried beyond 8pm. The Building is to remain white in colour, and the clerk to look into the reason why and if the building has to stay white in colour as it is in a conservation area. We have seen a huge change and growth in the club over the past 12 months. The Club are currently looking into Trustees prior to the lease being rewritten.

13) **Stokenchurch
Men's Football
Club**

The Football Club have provided the council with a breakdown of their income and expenditure. The council would like to support the club and would like to offer the club the use of the changing rooms at a discount of 50% so they would pay £20.00 for both changing rooms per home game. The football club are to



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for the period 7th -14th July 2024. Council unanimously approved these dates. No charge for the use of the common just a refundable deposit of £500.

15) Longburrow Hall car park

- a. Stokenchurch Scout & Guide HQ
After a few issues with car parking at Longburrow Hall Cllr Baker and the Clerk looked at the lease of the Betty Messenger building. The lease clearly states that the building only has three car parking spaces. They currently have an existing agreement with the NHS where they hold weekly training in the building. The issue is that some days there is an excess of over 50 vehicles, which doesn't allow parking for Staff at Longburrow or their hall hirers. Recently the Clerk closed part of the car park for the paying hall hirers and was met with abuse from people attending the training course in the Betty Messenger Building. The Clerk is to write to Jim Casper and the NHS at Buckinghamshire Council to remind them they only have three spaces and they have to find alternative parking around the village.
- b. **Sweeping quotation**
A quotation was obtained to mechanically road sweep the car park at Longburrow. The car park would need to be closed to carry out the clean. Council unanimously agreed but would like to wait until later in the year to sweep, but have approved the quotation.

16) Gigaclear Contract

Cllr Jennings and The Clerk attending a meeting with Gigaclear earlier in the month. The main concern from Councillors was that they didn't want any additional cabinets being placed on the commons. Gigaclear have confirmed in writing and during the meeting that all cabinets are now installed underground and will have no presence. The Clerk to sign the contract and return to Gigaclear. A wayleave of £1,981.20 as a single payment will be received.

17) January 2024 meeting

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Swilley Gardens Cllr Nuthall and the Clerk visited the site. There is a breach of planning and we have notified Buckinghamshire Planning Enforcement team who shall be investigating.

19) Church Path

Complaints have been received regarding the mud and leaf build up, due to the gully being blocked. The Clerk shall get a contractor to remove and clear this ASAP.

20) Pedestrian Access to Studley Green

Cllr Jennings had parishioners contact him about the area between Mudds Bank and Studley Green and the lack of path due to the overgrown hedges. Cllr Thomas said he has raised this issue to Cllr Hayday. He will report back

21) Planning

- a. **23/07491/FUL –**
Application for:
Householder application for wooden framed car port of drive – The Hawthorns Wycombe Road, Studley Green, Buckinghamshire, HP14 3XA – Mr Brian Warner – No objection
- b. **23/07829/TPO –**
Application for: Crown reduction by up to 1.5 metres as branches have grown close to touching overhead wires and are overhanging the drive x 1 Sycamore – 14 Mill Road, Stokenchurch, Buckinghamshire, HP14 3TT – Catherine Favede – Refertto the tree officer
- c. **23/07642/FUL –**
Application for:
householder application for construction of single storey rear extension following demolition of existing rear extension – Foresters Cottage, Water End Road, Stokenchurch, Buckinghamshire, HP14 3XQ - Mr Outten – No objection
- d. **23/07734/FUL –**
Application for:
Householder application for construction of



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business (report only)

Cllr Jennings needs to step away from the website refurbishment and requested for another councillor to take ownership of this project. Unfortunately there were no volunteers. The Clerk and assistant clerk will therefore have to take this project on when time permits.

The Clerk to look into the drainage issue from the Church to the Longburrow Hall Car Park and exploring digging a soakaway.

23) Item/s for next agenda

Meeting closed at 8:50pm