

February 2024 Approved Minutes

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/2024



**Minutes of the Meeting of the Parish
Council Wednesday 7th February 2024 at
7.30 pm at Longburrow Hall**

ATTENDANCE: Cllr Nuthall (Chairman), Cllrs Baker, Jenkinson, Preece, Ramsden, Thomas, Young.

BUCKINGHAMSHIRE COUNCILLOR: Cllr Carington

CLERK : Shelley Adnett

MEMBERS OF THE PUBLIC: 1

- 1) **Death of Councillor Malcolm Penny**
Cllr Nuthall announced the sad passing of Cllr Malcolm Penny on Thursday 25th January 2024 who suffered a heart attack. The council held a minute silence as a mark of respect. No election of Vice Chair or Chair of committees will take place, until after Malcolm has been laid to rest as a mark of respect. Malcolm will be greatly missed by all and we send condolences to his family.
- 2) **Apologies for absence**
Apologies received from Cllr S Adoh, C Etholen, D Hayday, O Hayday, Burnham, Jennings.
No apologies were received from Cllr Ghost
- 3) **Declarations of any personal interests**
Cllr Ramsden disclosed an interest in the Stokenchurch Memorial Hall Social Club
- 4) **To Confirm the minutes of Wednesday 6st December 2023**



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6) **Buckinghamshire Councilors**

Cllr Carington explained that the Eastwood Road woodland project is proceeding however on a much smaller scale. Red Kite have managed to raise £5,000 internally for this project however, they have not reached out to NWCB to additional funding for this project. There have been issues with this project due to access restrictions which will be resolved by Red Kite. The case officer for Mudds Bank has been changed Billy Joel to Sean Wilkinson, a site visit is due imminently.

The disabled bay in Pigeon Farm Road has been requested to be removed to allow for additional parking as it is no longer required by the resident. The consultation period has now been completed and shall be added to the Bucks Council works for removal. No further correspondence has been received from the Headmaster of Stokenchurch Primary School regarding the proposed one way system and 20mph speed limit. He has been prompted on numerous occasions so this shall be left until communication has been received from the school.

7) **Finance**

- a) Bills Payable - December 2023 and January 2024 bills payable both months were unanimously approved.
- b) Monthly Accounts – December 2023 and January 2024 accounts - Council unanimously approved both sets of accounts.
- c) Any Finance Updates – We received interest from CCLA this month for £210.32. SGCC contacted us regarding the condition of the chain link fencing along side the playing area and the building. The assistant clerk has obtained five quotations. We are recommending painting the existing the metal posts to preserve prior to the new fencing being installed. Quotes range from £950 + VAT to £1600 + VAT. The cheapest has really good recommendations on Check a trade, council voted and agreed unanimously

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certificate will be provided on completion of the clean. Council voted on a quotation of £300, contractor is available within the coming weeks. Unanimously approved and thanks were given to Don the assistant clerk. The Clerk informed council that we are on Budget for the year, and provided all councillors with a spreadsheet clearly showing the actual vs Budget for the period April 2023 – January 2024. Income was budgeted at £168,000 and we currently have an income of £173,000 due to increased CIL Monies. Expenditure was budgeted at £128,000 and currently have spent £129,000. Overall we are up £3,600 for the year.

8) Clerk Report

Please see attached report.

9) Longburrow Hall Car Park and soakaway quotation

We have received a quotation for £700 to build a large soakaway in the corner of the car park to prevent the water from travelling under the carpark causing damage. Council voted and agreed to accept the quote and have the works carried out when the church have repaired the broken gully in the cemetery. As soon as the works have been completed, the Clerk shall instruct External Plumbing to commence works in Longburrow Car Park. The Clerk to speak to Andy Palmer from the Church and to ensure the broken pipe and gulleys are repaired to ensure the rainwater is directly into the new soakaway.

10) Street Lighting quotations and George Road street light

Three Street Lighting quotations have been received for the replacement of old Sodium bulbs into new LED bulbs in the following locations: Access Road to Longburrow along Park Lane, Corner of Park Lane outside the Royal Oak, and Homefield close by the walkway to Slade Road. The Street light down George Road that was damaged by a car, has now been resolved and the Insurer has



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- 11) **Chiltern Grange Care Home**
Chiltern Grange have requested that Longburrow Hall to be used, should the care home ever have to be evacuated in an emergency. The Councillors are not sure how feasible this request is considering the complex needs of the patients. Cllr Preece requested that a feasibility study to be carried out over a number of months before any decision is made.
- 12) **The Kings Hotel**
There are no further updates online as yet, we shall review in February and check for any updates from the judges and purchase any updates accordingly.
- 13) **Cemetery**
No Updates this month
- 14) **SGCC Lease renewal & Permission for potential works**
Studley Green held a meeting and have agreed the terms and conditions of the new lease. However have asked the council to make an amendment to point 3 which shall now state: The Rent shall be reviewed every 3 years and will only ever increase and never decrease. This shall be in line with inflation, as agreed by both parties. Council voted and agreed to the request. The clerk shall now get this over to the solicitors to rewrite the lease, then arrange the building valuation and condition reports and arrange a new EPC. The Clerk was thanked for her work in negotiating the terms of the new lease. SGCC have requested permission to have a toilet refurbishment on the male and female toilets, council agreed for these works to be carried out.
- 15) **Stokenchurch Memorial Hall Social Club lease renewal**
The Social Club have decided to keep the existing trustees for the new lease and have happily accepted the new terms and conditions of the lease. The Clerk shall now pass this over to the solicitors to draw up the new lease.
- 16) **Warm Space**
Cllr Nuthall is experiencing a large number of people using the coffee

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is Tuesdays 2pm – 5pm,
 Wednesdays 10am – 5pm,
 Thursday 2pm – 7pm, Saturday
 10am – 1pm. The vicar at the
 church may have some availability
 at the church to arrange
 something, he will make contact
 with the Clerk to see if an
 arrangement can be made. Cllr
 Nuthall expressed her interested in
 looking back into the community
 fridge and food bank. The Clerk to
 advertise library opening hours,
 links to food banks and local advice
 through the SPC Facebook page. To
 speak with local businesses and
 allotment holders to engage
 regarding these community
 projects and look into the prospect
 of obtaining a grant to start the
 project from NWCB.

17) Marlow Road B482

A meeting was held 26th January
 with Cllr Thomas, Etholen, Adoh
 and Peter Treadgold (Land Owner).
 They are still looking at reducing
 the speed limit. Wood chipping
 and solar lights are to be installed.
 Cllr Etholen has observed that
 there are double white lines along
 this stretch of the road however
 there are no cats eyes', which is in
 breach of traffic regulations who
 will take this up with Bucks
 Highways.

18) PPG Update

Cllr Jenkinson attended the
 meeting. Announced the new
 pharmacy scheme where patients
 can go to the pharmacy for minor
 ailments rather than getting a GP
 appointment at the doctors. Breast
 screening will be back for six
 weeks at the Medical Centre. The
 Doctors would like to introduce a
 befriending group and a men's shed
 set up.

19) Planning

- a. 23/08073/VCDN -
APPLICATION
FOR: Variation of
 conditions 2 (plans), 6
 (highways), 10
 (boundaries), 11
 (landscaping scheme req
 detail), 12 (implement of
 approved Landscaping
 Scheme) and 1 (joinery)
 attached to pp

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- create 1 x additional residential dwelling (5 x 2-bed dwellings in total) with associated parking, landscaping and external alterations) – Orchard Place & The Crescent, Stokenchurch, Buckinghamshire, HP14 3UQ - Mr Sid Willett – Defer to Officer
- b. **24/05034/FUL** - **APPLICATION**
FOR: Householder application for new dropped kerb and new fence line to rear following boundary line – 61 Chalk Farm Road, Stokenchurch, HP14 3TB – Mr Strong – No Objection
- c. **24/05130/FUL** - **APPLICATION**
FOR: Replacement siting of car wash equipment within existing building (retrospective) - Tower Garage, Oxford Road, Stokenchurch, Buckinghamshire, HP14 3SX - Shell UK Oil Products Limited – No Objection
- d. **24/05137/FULAPPLICATION**
FOR: Householder application for proposed construction of outbuilding and associated decking - 59 Mill Road, Stokenchurch, Buckinghamshire, HP14 3TP - Cian Wheeler – No Objection
- e. **24/05154/FUL** - **APPLICATION**
FOR: Householder application for raising of roof and insertion of rear dormer windows with Juliette balconies and one roof-light and 5 roof lights to front in connection with creation of first floor to provide additional living accommodation – Millfield, St Francis Road, Studley Green, Buckinghamshire, HP14 3UZ - Mrs Jayne Ross – No Objection



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needs a road sweeper due to the amount of mud on the road, The Clerk to contact Wilber homes and request the road to be swept ASAP.

21) Item/s for the next agenda

Nothing as yet

Meeting closed at 9pm