

June 2023 Minutes DRAFT

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**Minutes of the Meeting of the Parish
Council Wednesday 7th June 2023 at 7.30
pm at Longburrow Hall**

ATTENDANCE: Penny (Vice-Chair), Cllrs
Baker, Burnham, Ghost, Jenkinson,
Jennings, Preece, Ramsden, Thomas, Young

BUCKINGHAMSHIRE COUNCILLOR: Cllr
Adoh

CLERK : Shelley Adnett

MEMBERS OF THE PUBLIC: 3

- 1) **Apologies for absence**
Apologies received from Cllr
Nuthall, Cllr Etholen, Carington, D
Hayday, O Hayday
- 2) **Declarations of any personal
interests**
Cllr Jennings disclosed an interest
as a family member had an invoice
within this month's bills payables.
- 3) **To Confirm the minutes of the
3rd May 2023**
Cllr Baker requested that point 24
Local Developer is changed to local
land owner. Council unanimously
agreed the minutes.
- 4) **Meeting closed by Chair and
opened to the public**
A parishioner mentioned that the
speed indicator in Studley Green
had turned and requested for this
to be rotated. This has been
reported via fix my street two
weeks ago and we are awaiting
them to rotate the indicator.
Meeting Closed to the public
- 5) **Buckinghamshire Councillors**
Cllr Adoh reported that Bucks
council are still working with the
tenants of Mudds Banks and they

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Parma for £252.00 Council
Approved, Cllr Jennings
abstained

- b) **Monthly Accounts** – Council unanimously agreed.
- c) **AGAR** – Internal audit was carried out the 9th May, with no queries or questions. The annual governance statement was approved, and signed off in council as a true and accurate record. Council unanimously agreed.
- d) **CCLA transfer of reserves** – The new rate of interest being offered as of 6th June 2023 was 4.56%. Cllr Preece suggested to transfer the £47,000.00 that we hold in the bank account as reserves. Should we require the money back, 24 hour notice is required. Council Approved, Cllr Burnham and Jennings abstained.
- e) **CIL Update** – Since the last meeting we have received a payment of just over £18,000.00 we have 5 years in which to spend this money on Infrastructure.

Cllr Ghost entered the meeting at 7:47pm

- 7) **Longburrow Hall first floor flat**
DBK have come back to us regarding renting the upstairs flat out for commercial use where we would achieve approximately £9,950 per annum less 10% fees. Council are happy to instruct DBK unanimously agreed.
- 8) **Longburrow Hall roof repairs**
There are some concerns regarding the lead box gutters on the rear of the building. The clerk will arrange for a further two companies to come out and get 3 quotations. A finance committee meeting will be organised and put together a recommendation to council next month. The roof will require repairing prior to winter.

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Planning Enforcement have reopened the case regarding Bangalore as no planning permission for works have been received or granted. Therefore the owner of the property has to apply for retrospective planning permission, or remove or cease the unauthorised development as they are currently in breach of planning.

11) **Grass Cutting/Churchyard/Kings Hotel gardens**

Numerous complaints have been received about the quality of the recent grass cutting around the village, and the time it is taking to complete each cut. As a result the Clerk was asked to write to the contractor with the councils concerns. Going forward the grass cutting will be monitored and feedback given to the contractor. The next cut is due to commence Monday 12th June 2023.

Churchyard - Complaints have been received regarding the grass cutting in the Churchyard. Due to the weather the grass has been growing faster than usual. The Facilities manager/warden has assured that he is keeping a regular grass cutting routine with the churchyard

Kings Hotel Gardens – Request for the warden to maintain and upkeep the gardens. However it would also be a possibility for a volunteer to come forward via a Facebook post to help keep the gardens up to a good standard as it is still a focal point of the village. If a volunteer doesn't come forward we could potentially arrange a working party for this area. To update at next meeting.

12) **Community Hub/Fridge**

Cllr Jennings had met with Rev Ackford from the church. One can trust has a mobile unit that could potentially come to the village to provide this service to the parishioners of the village. Rev Ackford is exploring this option this

2024.

14) Cemetery

A conversation was had regarding the benches in the cemetery due to the recent vandalism.

Cllr Ramsden stated that the council should not be paying for the replacement of the benches.

Cllr Preece requested that we await the findings from the police investigation and ask for the families that have admitted to breaking the benches to pay for the damage their children have caused. Cllr Jennings requested the Parish Council pay for the replacement of the benches and look to recover the costs from the families who destroyed the benches. To be added to the agenda for next month for further discussion, speak to both families and see if they would like us to attempt recovery of the monies for the benches.

15) SGCC Lease renewal

We have received a response from Sue Wilkins with a counter proposal to our initial proposal. We need to instruct a building surveyor prior to issuing the new lease and arrange for the building to be revalued. It was requested that SGCC could attend meetings quarterly to give SPC regular updates.

16) SGCC AGM update

Cllr Ghost and Cllr Thomas both attended the meeting as representatives. The issues that they are concerned with is regarding the car park they are grateful that the building insurance is covered. However they have concerns regarding the septic tank ownership. Cllr Jennings suggested that when the Wycliffe Centre is completed perhaps some of the CIL monies could be spent on the Septic tank. The committee would be happy to host quarterly Parish Council meetings would be welcomed. The Clerk will liaise with the chair of SGCC and agree



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The Fleur Motor Club have written in asking permission for use of the Fleur common. We have been provided their public liability insurance as requested. They would like use of the common on the fourth Thursday of each month for the remainder of the year. Council unanimously agreed.

18) Day Centre

Cllr Young attended the Day Centre meeting, the lunch club wish to express their thanks for their continued support from the Parish Council. They are experiencing issues obtaining funding as they are not a registered charity. They have explored the option of becoming registered however believe it's too much, with the additional training courses and time related to doing so. Its been running for 40 + years and are breaking even each month.

19) Church Square

Carried forward from last months agenda. The Facilities Manager obtained a quotation for four galvanised steel to be purchased for £397.24 to prevent damage to the common from vehicles parking on Church Square. Council unanimously agreed to the purchase.

20) Stokenchurch Toddler Group

We received an email from a parishioner that runs the new Stokenchurch Toddler Group requesting support from the council. Locally both the Radnage and Studley Green playgroups have both shut down and there is no longer a playgroup within the village and the Pre School closed down. Cllr Preece said that as a council they agreed to support the elderly and the young. As this is the only playgroup within the village he would like to support them in the short term. He suggested that for the next 12 months we charge 50% of the hall hire to allow them to build. Cllr Jennings suggested that we write

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write on the debt, sign post them to North West Community Board and The Saw Mill Trust to obtain a grant. If the person find herself in difficulty to contact the Parish Council. Council Unanimously agreed.

21) **Vandalism in the village**

There has been an increased amount of vandalism within the village over the past month. Two bus stops have been vandalised, Children climbing on the roof at Longburrow and benches being destroyed. The Parish Council will not tolerate this behaviour and further action will be taken to identify the children involved going forward. Two Children have been identified who have carried out the destruction of the two benches in the cemetery, and climbing on the roof at Longburrow Hall. TVP have bought both children and their families into the police station and they have been interviewed. Both have admitted to causing the damage and have been referred to the youth offending team who will decide if any further intervention will be needed. Both been issued a community resolution order (informal warning). An apology from both children will be made and to also complete litter picking sessions around the village. Cllr Burnham asked who authorised the Facebook post, stating the Parish Council would pay for the replacement benches in the cemetery. That there was no correspondence, regarding this with the rest of the councillors and hadn't been approved by the council. This matter is to be adjourned to the next Parish Council meeting to be discussed with the Chairman. Cllr Ghost suggested a new subcommittee, to tackle such antisocial behaviour and identify solutions along with Cllr Burnham and Cllr Thomas.

22) **Facilities Manager monthly update**



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and the tap at the side of the Longburrow Hall that could be repaired and available for public use. Cllr Ramsden requested the tap is installed ASAP with a anti vandalism device attached. John to proceed and organise the installation of a new tap closer to the gate. Unanimously agreed. Tree inspections to be carried out by the Tree Inspectors, works are in progress. A reduction has been made in streetlighting usage. A light on Slade road requires straightening up or removing. Cllr Preece noted that the new LED street lights produce more light therefore less columns are required.

23) Planning

- a) **23/06128/FUL – Application For: Construction of single storey detached outbuilding for use as home office/gym**
– 48 Eastwood Road,
Stokenchurch,
Buckinghamshire, HP14 3SW
– Miss Burdett – No objection
- b) **22/07060/VCDN - Application For: Variation of condition 03 (fixed shut and obscure former window)and condition 7 (plans) of PP20/05471/FUL – Householder application for construction of roof extension of existing garage to habitable accommodation ancillary to the main dwelling, one rear dormer and raised decking area in addition to front porch and alterations to fenestrations – to allow opening of dormer window, increased width or the rear dormer by 0.8m, increase width and reduce height of rear dormer window (window size) – Avalon, Water End Road, Beacons**



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glass should remain –
Unanimously agreed, Cllr
Ghost abstained.

- c) **23/06389/FUL – Application for: Householder application for construction of a single storey rear extension following demolition of existing conservatory, extension to existing attached garage to form utility area, fenestration and external alterations including steps to rear – 22 Beech Close, Stokenchurch, Buckinghamshire, HP14 3QY – Hannah Froome – No objection.**

24) Any other business (report only)

Cllr Preece has been asked by a parishioner about the hedges from Mudds Bank towards Radnage are overgrown and hard for cars to pass, The clerk to contact James Tunnard to get these cut back.

Cllr Thomas informed the council that an air quality monitor was being installed by Stokenchurch Primary School on Thursday 8th June.

Cllr Baker requested that the sign for Church Street had fallen and was on the ground, and Could John Harding repair this and place back onto the stand. She also requested that the owners on either side of the the alley way in Church Street be contacted and request they cut back the overgrown hedges so the alley way can be used again.

25) Item/s for next agenda

Meeting closed at
9:30pm



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