



## March 2024 Approved Minutes

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/2024



**Minutes of the Meeting of the Parish Council**  
**Wednesday 6<sup>th</sup> March 2024 at 7.30 pm at**  
**Longburrow Hall**

**ATTENDANCE:** Cllr Nuthall (Chairman), Cllrs Ghost, Jenkinson, Jennings, Preece, Ramsden, Thomas, Young.

**BUCKINGHAMSHIRE COUNCILLOR:** Cllr Adoh, D Hayday

**CLERK :** Shelley Adnett

**MEMBERS OF THE PUBLIC: 8**

- 1) **Apologies for absence**  
Apologies received from Cllr Carington, C Etholen, O Hayday, Baker and Burnham,.
- 2) **Declarations of any personal interests**  
Cllr Ramsden disclosed an interest with the regards to item 12 Marquee Fund Account. Cllr Nuthall declared an interest as she is a Trustee of the Saw Mill Trust.
- 3) **To Confirm the minutes of Wednesday 7<sup>th</sup> February 2023**  
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.
- 4) **Meeting closed by Chair and opened to the public**  
Nothing from the public this session.
- 5) **Buckinghamshire Councillors**  
Cllr Adoh passed on her condolences from the Bucks Councillors following the death of Cllr Penny; Cllr Preece asked if there was a type of honour that could be bestowed on him by Bucks, due to length of service and commitment to the village. Cllr Nuthall agreed that we would be looking to do something within the village as a mark of respect. The Eastwood project is still in the planning phase and will become more of a nature reserve. However



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for set hours during the school day at drop off and pick up times to ease the flow of traffic and parking issues, this will be fed back to Bucks Council and Jame Tunnard for discussion.

A parishioner raised an issue regarding the blind spot from Mudds Bank to Studley Green, due to the overgrown vegetation. It also appears that the new kebab van in the Mudds Bank layby hasn't been parking in its designated space as per their licence and have been parking on the corner as opposed the further down the layby on the right hand side. Which could cause issues for lorries turning into the layby. Cllr Adoh is to look into this and check with licensing. The island at Mudds Bank was discussed, about the overgrowth. The Clerk has previously spoken to James Tunnard and discussed the option of strimming this all the way back and potentially match funding the project., Cllr Adoh to follow up with James Tunnard regarding this.

Cllr Hayday, shared his condolences regarding the late Cllr Penny, he would also like to find a way of supporting his memory. He would like to encourage members of the public to report any pot holes via fix my street to ensure these are dealt with and repaired. The siding along the pathway to Studley Green has been carried out, making the path usable once again.

### 6) **Election of Vice Chair**

Following the death of Cllr Penny a new Vice Chairman is required to be elected until May 2024. Cllr Preece wished to pay a short tribute to Cllr Penny. "Malcolm was immense in his strength of character and his sense of right and wrong. He will be a very hard act to follow. A chairman needs skills, as meeting can be challenging, a chairman needs to be effective, focused, to be productive, stop meetings becoming a ramble. To have confidence, leadership, and direction and as Malcolm gravitas. The Chairman and Vice Chairman need to be able to work well together and out of all of us believes that Matthew Jennings possesses all of these skills, plus he is very collegiate and a good guy, so for these reasons I'd like to propose Cllr Jennings to be Vice Chairman". The council voted and



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2024 accounts - Council unanimously approved this set of accounts.

- c) Finance Updates – We received interest from CCLA this month for £195.91 for the month. We are currently running on budget as per the forecast despite losing the rental income from the upstairs flat. There will be a finance committee meeting on Wednesday 20<sup>th</sup> March at Longburrow Hall at 7pm to amend the 2024/2025 budget due to savings made. The clerk to start working on the amended budget to present to Finance Committee. Internal audit has been scheduled for the 9<sup>th</sup> May for the 2023/2024 accounting period. Run the Rock has been taken over by a private company. They have approached the Clerk requesting assistance with hall hire costs. Previously 100% of the profit had been put back into the community however the new company will only be putting back 25% back into the community and they don't expect to make a profit until 2-3 years down the line. After a discussion the councillors unanimously agreed that as this is a private limited company, they could hire the hall and facilities, but would have to pay the usual hire charges. The Clerk to respond and put him in touch with Cllr Nuthall as one of the original race directors.

### 8) Clerk Report

Please see attached report.

### 9) Street Lighting quotations/updates

The Street lights approved from last months meeting in Homefield Close and by The Royal Oak have both been repaired and the head lamps have been replaced from the old sodium bulbs to brighter LED Lights. The George Road replacement Street light will be carried out on Thursday 8<sup>th</sup> March. We have been contacted by a parishioner that we have two street lights not working in Musgrave Walk and another in the Bowling Green. The total for the three repairs for the street lights from Sparkx is £1,114.50 + VAT, council voted and



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as yet.

### 11) Cemetery

The Cemetery committee need to arrange a meeting in the coming weeks and also elect a new Chairman.

### 12) Marquee Fund Account

Mrs Messenger from the Fete Committee and Saw Mill Trust has requested financial assistance from the Parish Council to keep the events going within the village. The Educational Charity will be making a donation and Saw Mill Trust will be donating the sum of £5,000 to the Marquee Fund Account. The Budget for 2024/2025 has already been set and finalised. However Finance Committee will meet on Wednesday 20<sup>th</sup> March and the Clerk will have a look at the 24/25 Budget and see if any savings can be made to free up some funds. It has been requested that the Parish Council makes a donation of £2,000 to cover the Christmas Market. Cllr Preece asked if there are any accounts the Parish Council can review so that we have some more information to make a more informed decision. The Marquee Fund Account have a surplus of money which is used to do the next village event. The Christmas Market they always give away a donation to a charity. December 2023 they made a donation of £700.00 to Duchenne muscular dystrophy (DMD). They are struggling to get the sponsorship within the village and the number of clubs and societies within the village has decreased. Each stallholder is charged. Cllr Jennings, asked if there was a way of making the events more feasible, such as not making the charitable donation each year as they do not have the funds available and perhaps these monies could go towards the next village event instead. He suggested finding cheaper entertainers rather than spending £900, and try and balance without such heavy expenditure.

The Fete Committee have been referred to the NWCB and speak to Jackie Binning who has informed them, they would be considered for a grant as it is a committee event.

### 13) Bowling Green track condition

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condition of the road.

### 14) Longburrow Hall CCTV system update

The CCTV System purchase order has been completed and sent to the company and we have been informed that installation date is around 6/7 weeks.

### 15) Website

We have received a few complaints from Parishioners regarding the website not being up to date. The current person we are using is sitting exams and hasn't been readily available. The Clerk to ask her once again for an instruction manual how to upload agendas and minutes to ensure they are done in a timely manner. The assistant clerk has gathered all the other requested information to be loaded onto the website. We are hoping this should start being uploaded more efficiently from the end of March.

### 16) Planning

- a. **24/05192/FUL** -  
**Application for:** External alterations including replacement of existing tile hanging with horizontal boards and replacement windows - 1 - 11, 12 - 29, 30 - 37 & 38 - 42, Britnell Court, Stokenchurch, Buckinghamshire - Christopher Lambert - Red Kite Community Housing - No Objection
- b. **24/05252/FUL** -  
**APPLICATION FOR:** Householder application for construction of part two storey, part single storey side and rear extension and loft conversion with front, side and rear dormers - 1 St Francis Road, Studley Green, Buckinghamshire, HP14 3UZ - Lawrence Hansen - No Objection, however we request the ground floor and first floor windows facing the neighbours household are obscured glass.
- c. **24/05353/FUL** -  
**APPLICATION FOR:** Householder application for proposed



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regarding the litter on the B462 outside of the white gates. Bucks Council used to litter pick this area every six weeks, and asked what the schedule was. Cllr Hayday has put us in contact with Abigail at Bucks Council to prompt the contractors Serco (Who are now scheduled to litter pick twice a year now). Cllr Hayday to pass Abigails details onto the Clerk, to chase this matter.

Cllr Jennings has requested the Clerk to make contact with Thames Valley Police and request that they attend a Parish Council meeting, to give us an update on village matters. Cllr Jennings also asked if the kitchen oven needed a replacement and perhaps look at purchasing a new one, this will discussed at the next finance meeting.

Cllr Jenkinson asked who owns the path from the dog rescue pathway into the village as it requires siding like what they have carried out along the pathway of Studley Green. The Clerk to speak to James Tunnard and enquiry about having this area cleared away making the pathway usable once again. The Allotment parking along the Oxford Road has become a hazard and making it difficult to turn out of the Doctors surgery. The Clerk to contact Tom Hodsdon to get him to install a few posts on the corner closer to the surgery. To also Speak to the Chair of the allotment society to see if she can send a message out to the allotment holders asking them not to park along this stretch of the pavement.

Cllr Ghost asked about the play area at the SGCC is looking a little worse for wear. Cllr Nuthall has been in touch with Sovereign with regards to updating the play area at Longburrow and SGCC. We shall get someone in to see what can be done and how much it will cost and see what grants are available to be able to make these updates.

The next Parish Council meeting will be head Wednesday 3<sup>rd</sup> April 2024 at Studley Green Community Centre.

### 18) Item/s for the next agenda

Nothing as yet

Meeting closed at 8:50pm – The Council then went into committee to discuss the role of the councillor



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