

May 2023 Minutes DRAFT

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**Minutes of the Meeting of the Parish
Council Wednesday 3rd May 2023 at 7.30
pm at Longburrow Hall**

ATTENDANCE: Cllr Nuthall (Chair), Penny (Vice-Chair), Cllrs Baker, Burnham, Ghost, Jenkinson, Jennings, Preece, Ramsden, Thomas, Young

BUCKINGHAMSHIRE COUNCILLOR: Cllr Etholen

CLERK : Shelley Adnett

MEMBERS OF THE PUBLIC: 9

- 1) **Apologies for absence**
Apologies received from Cllr Adoh, Carington, D Hayday, O Hayday
- 2) **Declarations of any personal interests**
Cllr Jennings disclosed an interest as a family member had an invoice within this month's bills payables.
Cllr Jenkinson disclosed an interest as she has an expense claim within this month's bills payables.
- 3) **Election of Chairman**
Council unanimously voted for Cllr Nuthall to remain as Chairman
- 4) **Election of Vice-Chairman**
Council unanimously voted for Cllr Penny to remain as Vice-Chairman
- 5) **Council Appointments**
Please see attachment for new council appointments
- 6) **Meeting closed by Chair and opened to the public**

A parishioner asked council to consider if any traffic calming measures could be looked into on the A40 especially in the area between CJ's and Tesco's. Requests



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this development would create.

A parishioner also wanted to raise her concerns on planning application 23/05559/FUL due to the fact that part of their garden was included within this plan and they have not agreed to sell their land to the developer. Concerned that the ground has soil contamination and last traffic survey carried out was 2017 and would be concerned about the additional traffic through this area.

Meeting Closed to the public

7) To Confirm the minutes of the 5th of April 2023

Cllr Penny requested an adjustment in point 16 Any other business to read "Cllr Penny asked Cllr Baker if she could identify the house and he shall then speak to the household to ask for them to be removed." Council unanimously approved the minutes. Council agreed the minutes to be a true and accurate record. The Chairman signed the minutes.

8) Buckinghamshire Councillors

Cllr Etholen had notification from the enforcement team regarding Mudds Bank, that contact was made and the storage units are currently being dismantled. The roads are in a terrible state nationally and Bucks have had a change of contractors from 1st March 2023. £34 million pounds has been ringfenced to spend in the financial year 2023/2024 on road repairs they currently have 10 gangs working 7 days a week to sort out the roads. Cllr Etholen remarked how bad the A40 currently is. Bucks have a new machine on trial to simplify filling pot holes. Mary Towerton is undergoing a statutory consultation which started on the 28th April for 4 weeks with the recommendation that the school closes on the 31st August 2023. Unfortunately with dwindling

9) Finance

- a) **Bills payable** - Council Approved, Cllr Jenkinson, Jennings abstained
- b) **Monthly Accounts** – Cllr Preece commented that we had a few debtors that have an outstanding debt. The Clerk, has been asked to make contact with the debtor and resolve the issue and ask to pay 50% and ask for reasoning behind lack of payment. Cllr Preece also asked why we have not received any CIL monies the last financial year. The Clerk has been speaking to the CIL department who has informed her that CIL monies are due to the council in the coming weeks. We have requested Cllr Etholen. An additional invoice was presented to council for our entry into The Best Kept Village for a total of £25.00, council approved the additional spend. Monthly accounts were unanimously approved.

10) The Kings Hotel

No further update this month

11) The Commons

Cllr Preece noted that there are now two car meets currently being events held in the village one on the fair common which has had permission granted for use of the common and another on the Fleur common which hasn't requested permission as yet. Cllr Ramsden stated that this event is not organised or affiliated with the Fleur, and she will contact the Hellfire Club and request them to contact the clerk and provide a copy of their public liability insurance and request permission to hold the event on a monthly basis on the Fleur common.

12) Hedgerow at the Cricket Ground

Due to the established pathway through the Cricket Ground it was



approved.

13) **Facilities Manager monthly update**

Tarmac has been ordered for the repairs around Cricket Ground Lane to repair the potholes. The dog bin approved in last months meeting has been ordered and will be fitted in the coming weeks. New flower beds have been installed. The flat at Longburrow has been cleared, ready to be re-let. Cemetery grass cutting has been completed. Items bought up for attention from last meeting have been investigated and majority completed.

14) **4G Cameras**

ClIr Nuthall stated that due to the vast increase of vandalism occurring in the village at the moment 4G cameras would be a good deterrent. The past month we have had the Bus Stop near CJ's vandalised, the evening the new bus shelter was installed a youth was spotted trying to kick the window out, children were spotted trying to set light to the wooden

benches at the cricket ground and children broke into the Timber Trail when the Heras fencing was up and were trying to cause damage to the wooden structure. The cemetery tap has been vandalised also. A 4G Solar security camera was shown to the councillors with a 360 panoramic camera. These cameras could be strategically placed and moved around the

village. The costs per camera is around £250/£300. Councillors voted they would like to purchase one cameras this month – unanimously agreed.

15) **CCTV Cameras at Longburrow Hall**

The CCTV cameras at Longburrow Hall requires updating and additional cameras to be installed. ClIr Jennings will look into a new CCTV system and obtain 3 quotes

The upstairs flat has been thoroughly cleaned, rubbish removed and a commercial agent is due tomorrow to view the office. We have an existing EPC which is valid for another 10 years

17) Clerk Training – CiLCA

Certificate in local administration, The cost is £1,000 with an additional 200 hours which are payable. This certificate makes the Clerk and the Parish gold standard and ensures that we are following all of the correct legislations and is able to guide the council more effectively. The council encourages the employees and encourages training. Cllr Nuthall will write the Clerk a letter which will include the terms and conditions of the training acceptance, if the clerk is to leave before two years the cost can be pro-rata'd and a cost element can be recovered.. Council voted and was unanimously agreed.

18) Church Square

Additional posts were installed two years ago around church Square and have since been removed by the public, so vans are back to parking on there churning it up. Additional posts need to be re-installed potentially metal posts or large stone could be purchased and put on the common to prevent the parking. It was decided to get some prices and then discuss and Cllr Nuthall to report back.

19) Food Bank/Hub

Cllr Jennings and Nuthall has been looking into a community fridge where people can add or take away food, and allotment can add to this. St Peter and St Pauls would also like to get involved. Cllr Preece thanked Cllr Jennings and Nuthall for looking into this, and suggested once they have met with the Vicar on Friday that they come back to council next month with ideas and the Parish Council supports this project. Cllr Nuthall requested that if we go ahead to use Longburrow



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20) Community Orchard

The allotment association would like to request to plant 6-8 dwarf fruit trees in some of the disused area of the allotments starting May 2023 so fruit is would be available for people in the community. This would be maintained and implemented by the chair of the allotment association. A sum of £250 would be given to support this project – Council voted and was unanimously agreed.

21) Allotment Insurance

An invoice for the allotment insurance for £75.00 was presented and approved to payment – Unanimously agreed.

22) Parking on grass verges by Medical Centre

Parking near the allotments by the Medical Centre is causing an ongoing issue and causing sight issues when pulling out from the Medical Centre and on the white zig-zag lines. The Chair of the Allotment Association will put out notification out to kindly ask them from refrain parking on the grass verges and to use the Allotment car park.

23) Lighting at Longburrow – To approve quote

The quotation to improve the external lighting at Longburrow and emergency lights was voted on and unanimously approved.

24) Planning

- a) **23/05836/CTREE – Application For: Fell and stump to be treated x 1 Sycamore (LSE0664), pollard to approximately 13-14m ensuring all cuts are made to suitable growth points resulting in approximately 3-4m being removed x 1 Sycamore (LSE0664) and reduce to allow clearance of 1-2m from streetlight and GPO lines x 1 Norway Maple (LSE0664) – Adkins Court,**



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Outbuildings and construction of one replacement**outbuilding in the rear garden**

– 28 Jubilee Road,
Stokenchurch,
Buckinghamshire, HP14 3SJ –
Mr Korpalski -There is a
Concern over the size of the
replacement outbuilding in
the rear garden, as it is almost
the size of the house, we ask
the officer to consider the
impact that this will have by
scale and mass of the
surrounding house

- c) **23/05601/OUT – Application For: Outline planning permission application with all matters reserved for demolition of existing buildings and the development of up to 25 dwellings and associated works.** – Wood Farm, Oxford Road, Stokenchurch, Buckinghamshire, HP14 3TD – Land & Partners Ltd – No objection
- d) **23/05670/FUL – Application For: Householder application for garage conversion and associated alterations** – Carosina, Horsley Green, Buckinghamshire, NP14 3UX – Mrs Murray – No Objection
- e) **23/05559/FUL – Application For: Demolition of existing buildings and erection of 3 pairs of 3-bed semi-detached and a terrace of three-2 bed (and study room) dwellings, with associated bin stores, car parking and landscaping. Erection of two storey B1 (office) building with associated bin/cycle stores, car parking & landscaping with creation of new access from Wycombe Road** – Towerton Works, Towerton House, Units 5 – 8 Towerton Works, Rear or Glen Esk, Land Adj to Rose Cottages & Land to rear of The Maples – Messenger Trust - 1) Concern over the traffic on the A40, request that a traffic survey is



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days and not the 5 spaces specified on the plans. 4)

Request that an architectural assessment is carried out on the old cottage at the rear of the development. As it is one of the oldest buildings in the village

- f) **23/05740/FUL – Application For: Subdivision of existing dwelling at Greendale Farm to create 1 x 2-bed dwelling with amenity space, bin/cycle stores and associated works – Greendale Farm, Bigmore Lane, Horsleys Green, Buckinghamshire, HP14 3UP – Mr Roose – No Objection**

25) **Any other business (report only)**

A parishioner in Raven Road needs to be contacted regarding the overgrown hedge. Cllr Young asked if an allotment show could be put on, Cllr Thomas to look into this.

26) **Item/s for next agenda**

Cllr Preece requested a review of the standing orders
Cllr Jennings requested someone come forward to help add information and redesign the website and consider having the quarterly Parish Council meeting at SGCC.

Cllr Burnham asked to remind everyone the May Litter pick has been cancelled and a new date will be forthcoming.
Cllr Baker requested we



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Meeting closed at
10:05pm