



/2023



**Minutes of the Meeting of the Parish
Council Wednesday 1st November 2023
at 7.30 pm at Longburrow Hall**

ATTENDANCE: Penny (Vice-Chair), Cllrs Baker, Burnham, Ghost, Jenkinson, Jennings, Preece, Ramsden, Thomas.

BUCKINGHAMSHIRE COUNCILLOR: None in Attendance

CLERK : Shelley Adnett

MEMBERS OF THE PUBLIC: 2

- 1) **Apologies for absence**
Apologies received from Cllr D Hayday, O Hayday, Nuthall, Young.
- 2) **Declarations of any personal interests**
Cllr Jennings disclosed an interest within this month's bills payables.
- 3) **To Confirm the minutes of Wednesday 4th October 2023**
Council approved the minutes to be a true and accurate record. The Chairman signed the minutes. Cllr Baker asked for point 10 Longburrow Hall Roof showed that she declared an interest.
- 4) **Meeting closed by Chair and opened to the public**
Nothing from the public this session.
- 5) **Buckinghamshire Councillors**
No one present for this meeting
- 6) **Finance**
 - a) Bills Payable - Two additional invoices were added as they were received after the finance packs were sent out.



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unanimously approved.

- c) Budget 2024/2025 – The budget for the forthcoming year had been circulated and shows a council tax increase for Band D properties of 8% which equates to £3.38 per household which is 6p per week. We have tried to keep all cost as low as physically possible. So next year precept should be approximately £90,578. These figures can change slightly depending on how many new Band D properties have been built within the village in the past year, but this is the minimum the parish shall receive. Council agreed, Councillor Burnham abstained
- d) Any finance updates – A sum of £8,919.26 will be received shortly from CIL for the period April – September 2023 which related to works carried out in Stokenchurch. We are to get a working party together and see what projects we can potentially do around the village.

7) **The Kings Hotel**

Cllr Penny and Cllr Carington met with building control and it has been agreed that we can open up some more of the car park. An additional 9 spaces will be made available in the coming weeks.

8) **Cemetery**

Four members of the Cemetery Committee had an ad hoc meeting to discuss the placing of an additional bench in the cemetery. They decided to recommend approval of the application, which adheres to the new cemetery rules and regulations

9) **Cemetery Grass Cutting**

The contractor that currently cuts the Kings Hotel gardens has submitted a quotation for carrying out the upkeep and maintenance of the cemetery. This was discussed in a recent finance committee and they have



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10) CCTV

Cllr Jennings has received numerous quotations from CCTV companies which comply with the new regulations. The existing CCTV system will be completely replaced and reuse many of the current cameras, install two new cameras, which will look directly at the entrance to the cemetery, an ANPR camera to be installed, and any poor quality cameras to be swapped over and a camera which will be zoomed in on the MUGA which will help us identify any issues. The next model up allows for additional cameras to be added to the network, the existing one will be at full capacity for an additional £1,200. The total quotation for the new system is £8,399.00. Cllr Ghost asked if there were any grants that may be available, the Clerk will look into this. Council unanimously agreed to proceed with the new system. Cllr Jennings was thanked for his work with regards to this project.

11) Longburrow Hall Terms and Conditions

Cllr Burnham has been working on updating the hall terms and conditions a few minor changes have been made since last discussion. Council approved the amendments.

12) Staffing Updates

A candidate has been identified to fill the assistant Clerk position, we are just waiting on two satisfactory references, we are hoping this person to start their employment in the month of November.

13) Christmas Staffing

The Parish Council office shall be closing for the Christmas period between Friday 22nd December and will reopen on Wednesday 3rd January 2023.

14) SGCC/ Stokenchurch Memorial Hall Social Club

The SGCC lease was due for renewal in April 2023 and Social Club is due for renewal around April 2024. In order to renew the leases we are required to carry



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charge SGCC £400 a year rent and the social club £200 per annum. This doesn't take into account that we have to pay additional legal fees to have both leases rewritten. Council were concerned that the costs above are almost ten years' worth of rent income. A meeting shall be arranged to discuss the above matters.

15) **Stokenchurch men's football club**

A business plan was requested from the club, however the information provided does not include any income from subs or sponsorship. The council are unable to make an informed decision regarding supporting the club. Additional information has been requested from the club. It was suggested that unless the information is submitted by the end of November then we council will have to charge the club the full changing room rental charge. To be discussed at the December meeting.

16) **Community Litter Pick**

Cllr Burnham is arranging the next litter pick for Saturday 18th November 9am – 11am starting from the coffee shop, it was also requested that an advert could be added into the village matters magazine, council approved this cost.

17) **Stokenchurch Scavenger Hunt**

Cllr Burnham thanked Cllr Nuthall for her support and assistance for helping her obtain a grant for £1211.90 from the Hart of Bucks and a £300 grant from The Saw Mill Trust. They had 112 families (283 children) turn up to the event, and took £498.24 which shall be donated to the cricket club. The feedback was positive from those families that attended and thanks was given to Cllr Burnham for arranging the event.

18) **Painted Stones**

Cllr Ramsden asked what was happening with the painted stones back in lockdown.



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APPLICATION FOR:

Householder application for construction of single storey side porch extension – Warmwell House, Lower Church Street, Stokenchurch, Buckinghamshire, HP14 3TG – Mr & Mrs Meredith – No Objection

- b. **23/07150/FUL - APPLICATION FOR:**
Householder application for installation of fence following removal of existing wall - 99 Slade Road, Stokenchurch, Buckinghamshire, HP14 3PX – Susan Gill – No Objection
- c. **23/07333/FUL - APPLICATION FOR:**
Householder application for construction of single storey rear extension following removal of conservatory, Port Lion Horsleys Green Buckinghamshire HP14 3UX - BY: Tony Marskell – No Objection
- d. **23/07404/CTREE - APPLICATION FOR:**
Crown thin by removing selected branches in the upper canopy to reduce current density by up to 20% x 1 Pine (T1) - 3 Stockfields Place, Stokenchurch, Buckinghamshire, HP14 3ZD - BY: Wagstaff – Refer to the tree officer

- 20) Any Other Business (Report only)
Cllr Baker raised a concern regarding wayleaves, this shall have to be looked into and updated if necessary and renew and negotiate if required.

- 21) Items for next agenda
George Road one way system

Meeting closed at 8:30pm

The councillors went into committee after the meeting to discuss a possible staffing update.



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