



LOCAL GOVERNMENT ACT 1972
Notice of Meeting of Parish Council

I hereby give you notice that an **EXTRAORDINARY MEETING of the PARISH COUNCIL** of the above-named Parish will be held at **Longburrow Hall, Stokenchurch** on **Wednesday 25th June 2025 at 7.00 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting will be open to the public unless the Council direct otherwise.

BUSINESS TO BE TRANSACTED

AGAR

- 1. Consideration of the internal auditor's report**
- 2. Consideration and acceptance of the Annual Governance Statement**
 - a. **Section 1** – Financial management
 - b. **Section 2** – Internal control measures in relation to fraud and corruption
 - c. **Section 3** – Non-compliance with laws, regulations and proper practices
 - d. **Section 4** – Exercise of electors' rights
 - e. **Section 5** – Risk assessments and adequate steps taken to mitigate these risks
 - f. **Section 6** – Accounting and control records were maintained effectively
 - g. **Section 7** – Action taken upon the findings of internal and external audits
 - h. **Section 8** – Accounting statements including relevant financial impact
 - i. **Section 9** – Trust funds including charitable
- 3. Consideration and acceptance of annual accounting statement**

Signed:

Portia Mendy - Parish Clerk, Thursday 5th June