

---

## SUMMONS

**TO COUNCILLORS: C. Baker, R. Burnham, S. Bhatiani, V. Jenkinson, T. Ramsden, R. Thomas, A. Seddon, C. Wheeler**

**DATE AND TIME OF MEETING: 7.00pm, Monday, 22<sup>nd</sup> December 2025**

To the above-named councillors, you are hereby summoned to attend an extraordinary meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

## AGENDA

### OPENING

Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 7.10pm whichever is earlier.

- 1 To receive and accept apologies of absence.
- 2 To receive any declarations of interest.

### OTHER BUSINESS

- 3 **Interim Clerk:** To consider interim clerk.
- \* Meeting will be closed- Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and press and public to be excluded from the meeting during consideration of the items 4 & 5 set out on the agenda due to the confidential nature of this item. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960 as matters which will be discussed are considered to be confidential.
- 4 **Legal & Administrative Matters:** Longburrow Hall update.
- 5 **Staffing Matters:** To consider staffing updates.

**N.B:** Councillors may view their phones, or other electronic devices, during the meeting to refer to relevant documentation in reference to the above mentioned items.