

OPENING		Minutes
	Public Forum: Open to public forum; The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.	Attendees 11 parishioners. Cooker- confirmed from April due to budget constraints. Playground extra spend, councillor advised at time of implementing it was found that one item should have been added and its was best to do then. Councillors voted and agreed the extra (approx. £1700k spend) as per process. Cooker for Longburrow hall enquiry,
1	To receive and accept apologies of absence	Accepted from VJ and AS
2	To receive any declarations of interest	None
3	To confirm minutes of:	
a	Meeting 1st December 2025.	Confirmed, proposed by RB , seconded by CW
b	Meeting 3rd December 2025.	Confirmed, proposed by CW , seconded by CB, RB abstained
c	Meeting 22nd December 2025 (closed session).	Confirmed, proposed by CB , seconded by CW
4	Buckinghamshire councillors: To receive updates	Bucks councillors gave thanks for Portia's great help and residents support at surgeries. Hope more parishioners will join us to contribute to make a difference. Share info on Facebook- "helping hands". Use Buckinghamshire website resources- need to advertise it. Youth club- happy its reopening. Councillor shadow scheme can shadow for experience its an opportunity for young people see Buckinghamshire website. Don't forget election will be held if 10 residents write, in however no nominations were received. It will continue until people come forward- stressed this a drain on budget. Aware about Grassington change to licencing, Stokenchurch business spark shared pre warning to expand one unit. Mudd's bank will do random drone fly by to see if anything can be detected, to help the enforcement officer to provide someone is living there. Any evidence please do report. Roads- Shade Adoh (Cllr) set up meeting with highways teams review the patched roads by junctions. Shada will share the planned work list once agreed. This will be in 2026/ 2027 year spend. Qu-question who owns the land that the fire station - action Shady to find out.
		Shade Adoh (Cllr) was asked by R.Burnham if can you invite us to grants board
FINANCE		
5	Bills Payable: December 2025	proposed C. Baker, second- C. Wheeler, Approved by chairman
6	Monthly accounts: December 2025	proposed C. Baker, second- C. Wheeler
7	Monthly Bank Reconciliation: December 2025	C. Baker, C. Wheeler
PLANNING		
8	N.B planning applications may be received after this agenda has been raised and may still be considered at the meeting.	none in pack, no comments.
UPDATES		
9	Clerk Report: To receive updates from clerk on ongoing actions and new matters of business	Minimum progress due to Christmas period. Fencing quote, emergency potholes work done on Kings Arms carpark done, Swilley pond actions taken, cooker got all the quotes
OTHER BUSINESS		
10	Chairman: To elect a new chairman	R.Thomas proposed by S. Bhatiani, seconded by C. Wheeler
11	Vice - chairman: To elect a new Vice-chairman.	C. Wheeler put forward, proposed by R.Thomas, second S. Bhatiani
12	Budget 26/27: To confirm the budget and the precept for 2026/27.	advised public in process of final ratification, having next full meeting with RFO shortly to submit by 31st Jan
13	Music licence: To consider the renewal of Longburrow Hall music Licence.	Music licence is for hirers and classes. Agreed to renew total is £266.86 ex vat for royalties and licence.
14	Summer Fete: To consider a donation to the Summer Fete Committee.	Organisers had previously asked for porta loos and ben unsuccessful. They requested again saying they need to have porta loos (quote of £500), requested SCP to cover this. Need gents, ladies and disabled, do you have contact to share that gives it cheaper? Raquel proposes we pay for the toilets for consideration at next budget meeting- will add a line for it. 6th of June. Sal and Jan to share quotes
15	Breakthrough Communications: To consider subscribing to Breakthrough Communications Council Hive.	Propose HR working group to review with other subscriptions, to review and purpose in January then share outcome. This service proposed support on Data protection, compliance and info around agar. R.Thomas read out the statement form breakthrough. Seen at an information fair.
16	Longburrow Hall: To note the asbestos report carried out and the management plan.	Noted re inspection in 24 months., Noted decided to adopt the plan
17	Longburrow Hall: The proposal to revalue Longburrow Hall	£199 cost for revaluation. Ground and building done together. Share with working group to share roadmap.
18	Lendrum Amusements: The request to return to Stokenchurch from Sunday 5th July 2026 to Sunday 12th July 2026.	R.Burnham proposed, seconded by C. Baker. Will this clash with charter fair as its always on one day- 9 or 10th of July. This is the usual
19	Policy: The proposal to consider a lone working policy.	proposal to adopt lone worker policy agreed- C. Wheeler proposed, S. Bhatiani seconded
20	Policy: The proposal to adopt a grant application policy.	C. Wheeler proposed, C. Baker seconded.
21	Longburrow Hall: The proposal to apply for grants to renovate Longburrow Hall.	R.Burnham proposed / C. Wheeler second- part of working group to recommend in round of all items
22	Kings Arm Potholes: To ratify the decision to emergency spend 2500.00 to fix the pot holes in the King's car park, to avoid permanent closure.	Agreed emergency work/ unplanned for the safety of the community and to ensure the availability of a central Parish parking facility. Agreed with ESC quote to fix all potholes and who were available immediately £2,500.00. Risk assessment in supporting documentation spend agreed. proposed RB/ second C. W. Multiple quotes requested 2 received
23	Streetlights: To consider quotes for streetlight repairs.	many quotes, query do we know what is required to report it as have been charged for this as we should do this. Consider it next budget meeting proposed this action by C. Wheeler and second by R.Burnham
24	Staffing Contract: To review the proposed contract for the new Clerk & R.F.O	work in progress
25	Playground & Defib inspections: To confirm who will be responsible for continuing the monthly inspections of the playgrounds and defibrillators	Raquel said she would take this on.
26	Allotment Report: To receive an update from the allotment working group	14 vacant plots in Stokenchurch. Received end of dec £542 R.Thomas shared update. 2 plots in water end available. Please see R.Thomas if interested