

STOKENCHURCH PARISH COUNCIL

SUMMONS TO COUNCILLORS, C. Baker, R. Burnham, S. Bhatiani, V. Jenkinson, R. Thomas, A. Seddon, C. Wheeler.

To councillors, you are hereby summoned to attend an extraordinary meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

DATE & TIME: - Extraordinary meeting 29/01/26 at 7:30pm.

AGENDA

OPENING

1. **Public Forum:** Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public is welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.
- 2 To receive and accept apologies of absence.
- 3 To receive any declarations of interest.
- 4 To confirm the appointment of the New Clerk/ RFO
- 5 To confirm Stokenchurch Parish Council's Budget for 2026/2027 and to forward the Precept to the Buckinghamshire Council

OTHER BUSINESS

* **Meeting will be closed-** Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of item 4 set out on the agenda due to the confidential nature of this item. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

6. Administrative & Staffing Update

- a. Last EoM (closed 15/01) actions for staffing matters
- b. Cemetery/ Burial request- single name on headstone- to agree
 - i. To request cemetery committee set up with TOR and powers to agree items to ensure that parishioners don't wait so long. TO agree review of all information and update as required. - CB
- c. CIL- review and recommend sign off and agree to make public _RFO
- d. Indemnity insurance- agree next steps as per emails- Clerk
- e. Hall booking request – 150 pax, tent outside for festival celebration, both halls early march on a Saturday, will have parking attendants, expect 40 cars- can we take this?
- f. UKMATS to stop the contract and have the door mat collected by the company. To use the one in the office.