

STOKENCHURCH PARISH COUNCIL

SUMMONS TO COUNCILLORS, C. Baker, R. Burnham, S. Bhatiani, V. Jenkinson, R. Thomas, A. Seddon, C. Wheeler.

To councillors, you are hereby summoned to attend the meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

DATE & TIME: - Ordinary Parish Council Meeting 04/02/26 at 7:30pm.

AGENDA

1. Public Forum:

There were 8 Members of the public in attendance.

Questions were raised regarding submissions for the election – see other business - point number 11. A query was raised regarding the use of council fund for the Show Productions event, which was being planned for later in the year. Councillors assured the attendees that no subsidy was being considered.

The Chair thanked the members of the public for their interest and attendance, and the councillors then continued the meeting.

- 2 To receive and accept apologies of absence None
3. To receive any declarations of interest None
4. To confirm minutes of:
 - a. Meeting 7th January 2026 (Monthly Meeting) Proposer CB Seconded AS
 - b. EOM 29th January 2026 (Budget) CB Seconded CWThe chair signed both meeting's minutes.
- 5 Buckinghamshire councillors: Ward Councillor Shade Adoh attended the meeting and expressed her concerns regarding the state of the roads in the area. She will be requesting a schedule of planned road works from Buckinghamshire's highways authority. She urged residents to register potholes on the Fix my Street website. Chair expressed a concern that the area by the white gates was regularly flooded as there was insufficient drainage. Chair will send an email to request that the area be given immediate attention. Cllr Adoh mentioned that she was grateful to the members of the Stokenchurch Transport Usage meeting. Cllr Adoh mentioned that she will send details of the meeting from the transport users meeting for the council to upload.

FINANCE

- 6 Upcoming Invoices Payable February 2026. Clerk mentioned that having an overdraft would merely give the council a cushion until the CCLA could be accessed. Chair signed the list of invoices due and CB countersigned. RB abstained from the vote.
7. Monthly accounts Ending January 2026 (not ready to be presented)

8. Monthly Bank Reconciliation Ending January 2026 (not ready to be presented)

PLANNING

9 Planning Applications for Consideration

- a. PL/25/4363/FA: 79 Marlow Road, Stokenchurch, Buckinghamshire, No objections
- b. 5/06591/FUL La Casa Puente The council had previously objected to this application and were objecting to the appeal on the same grounds, namely an excess use of drainage and sanitation services where the roads were not adopted and there was reduced access, the car park was specifically intended for allotment holders, the Buckinghamshire planning officer had rejected the previous application and was intending to object on the same grounds, that is the situation has not changed

UPDATES

- 10.1 Clerk Report: The clerk mentioned that only one contractor had submitted a cleaning quote -Daily Cleaning Contractors and the clerk will try to find other suppliers.
- 10.2 The clerk mentioned that the onboarding process was hampered by lack of access to certain supplier and partner portals. The previous clerk had kindly spent 90 minutes with the clerk. The RFO had given a handover during the past two weeks.
- 10.3 The clerk will send a letter of thanks for the loan of the Heras fencing to John Lee.
- 10.4 A request for assistance from anyone in the community who can assist the council with fencing will be publicised. Councillor AS mentioned that he was working on a plan to repurpose fencing from another site.
- 10.5 Councillors noted that Paul from Show Productions was in the process of planning an event for the 2nd or 3rd Week of July
- 10.6 Update on Fire Assessment AS mentioned that this is in hand.
- 10.7 Update on the Football Club storage? Not attended to yet
- 10.8 Update on the defibrillator training? Can we offer the hall for free? This was agreed
- 10.9 CCLA Update next on list to action – councillors will be attending to the matter of access to these reserves savings account
- 10.10 Regarding Beacons Bottom/Water End, we have had interest from one candidate, Marion Watson, and have received her Register of Interests form.

OTHER BUSINESS

- 11 Councillor Vacancy Update - 1 of 2 SCP vacancies can be co-opted; interest for Beacon's Bottom
- 12 Website: Cllr AS mentioned that the website needed a complete update and refresh. He has obtained pricing information from another supplier which is £180 lower than the current rate paid by the council. We are on a support agreement with the current supplier until June and this will be attended to in the May meeting.

- 13 SGCC maintenance requests (wooden cladding and playground) Cllr RB mentioned that she had looked at the lease forms and it clearly stipulates that the leaseholder is required to ensure that the building is kept in good condition. Regarding the playground, the councillors mentioned that they had budgeted for a refurbishment of the playground equipment – Clause 25,26
- 14 Review of Longburrow Hall Requirements. A fire assessment has been planned and this will also inform the council regarding a safe number of people in hall
- 15 Supplier changes update- In progress
- 16 Notice boards usage maintenance- Studley Green is damp, and the board is falling off.
- 17 Adopt drone policy
- 18 Adopt HR artefact- employee handbook
- 19 Formalising volunteer roles and responsibilities
- 20 Lawn and Cemetery Policy and Signage Update
- 21 Confirm CIL Posting online
- 22 Royal Mail Postal Delays
- 23 Updated Hall Booking Terms & Conditions
- 24 Social Engagement Group
- 25 AOB

Signed: Clerk 29/01/26 Cliff Schraibman