

# Stokenchurch Parish Council

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## SUMMONS

TO COUNCILLORS: C. Baker, R. Burnham, V. Jenkinson, R. Thomas, C. Wheeler, S. Bhatiani, A. Seddon

DATE AND TIME OF MEETING: 7.30pm, Wednesday 8<sup>th</sup> April 2026

To the above-named councillors, you are hereby summoned to attend a meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

## AGENDA

**Public Forum:** Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

- 1 To receive and accept apologies of absence
- 2 To receive any declarations of interest
- 3 To confirm minutes of:
  - a. 11th March 2026
  - b
  - c
  - d
- 4 **Buckinghamshire councillors:** To receive updates

### FINANCE

- 5 **Bills Payable:** March 2026
- 6 **Monthly accounts:** March 2026
- 7 **Monthly Bank Reconciliation:** March 2026

### PLANNING

- 8 PL/26/01868/FA Sand Batch house, Butterly Road, Stokenchurch.  
Demolition of existing rear conservatory and replace with single storey rear conservatory

### UPDATES

- 9 **CLERK REPORT:** To receive updates from clerk on ongoing actions and new matters of business
- 10 **UPDATES & PROGRESS ON PREVIOUSLY APPROVED MINUTES:**
- 10 Football Club Container Update - Cllr Jenkinson
- 11 Stockfields hedge update - Cllr Jenkinson
- 12 SGCC Lease Update - Cllr Seddon & Cllr Baker
- 13 Kings Hotel / Swilley Pond Heras Fencing - Cllr Seddon
- 14 Cemetery Land Purchase - Cllr Seddon & Baker
- 15 Fire Assessment Update - Cllr Seddon To review and action open items. Noted on Fire Assessment should say **Longburrow Hall** not Longborough Hall
- 16 Clerk & Admin Officer Vacancies Update - Cllr Wheeler

17 Unity Bank Application - Cllr Seddon

## OTHER BUSINESS

- 18 Great British Spring Clean - Thanks to all volunteers & Memorial Hall
- 19 Thanks to IO Photography for Drone Pictures (Supplied free of charge) Organised by Cllr Seddon for funding applications.
- 20 Hedgehog Awareness Week 4th - 9th May 2026
- 21 Supporting Local Businesses
- 22 Vexatious Persons Policy to be adopted
- 23 Flag Flying Policy to be adopted
- 24 Hall Booking Fees (Previously moved from March Meeting)
- 25 Defibrillator Pads
- 26 Bench located on The Common
- 27 Bus Shelters and Benches / Cleaning & Repaint by Councillors
- 28 Bucks Best Kept Village Competition 2026
- 29 Tree Guards repainting by Councillors
- 30 Trees located on common - Basal Growth removal by Councillors
- 31 North Bucks RRIPPLE (Ramblers Repairing & Improving Public Paths for Leisure & Exercise) Donate a Gate Scheme
- 32 Outstanding Street Lighting Repairs by Contractor - (Light still u/s in Alleyway between Bowling Green and Chalk Farm Road)  
Co-option of Marion Watson to fill vacancy for Studley
- 33 Green/Beacons Bottom ward
- 34 Swilley Pond/Stokenchurch Estates
- 35 Potholes - Outside Chemists Oxford Road
- 36 St Georges Day 23rd April
- 37 Grass Cutting Schedule
- 38 Cleaners for Longburrow Hall
- 39 Budget review- to agree to action this month with new Interim RFO

\* Meeting will be closed- Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of item 40 set out on the agenda due to the confidential nature of this item. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

## 40 Closed session Financial and Staffing Matters

N.B: Councillors may view their phones, or other electronic devices (set to silent), during the meeting to refer to relevant documentation in reference to the above-mentioned items.

  
Signed Chairman