Stokenchurch Parish Council
01494 482 403 I 07754 915 792
clerk@stokenchurch-pc.gov.uk
www.stokenchurch-pc.gov.uk

LOCAL GOVERNMENT ACT 1972

Notice of Meeting of Stokenchurch Parish Council

SUMMONS

TO COUNCILLORS:- C. Baker, S. Bhatiani, R. Burnham, L Mathers, R. Thomas, A. Seddon and M Watson

DATE AND TIME OF MEETING: 7.30pm, Wednesday 11th November 2026

To the above-named councillors, you are hereby summoned to attend the Full Council Meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

Public Forum: Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

BUSINESS TO BE TRANSACTED

1. Public Forum
2. Acceptance of apologies for absence.
3. Declarations of Interest.
4. To confirm the Minutes of the FCM of 14th October 2026
5. Buckinghamshire Councillors Report

FINANCE

6. Bills Payable – November 2026
7. Monthly Accounts – October 2026
8. Monthly Bank Reconciliation – October 2026
9. Budget Report & AGAR
10. Financial Controls Report

PLANNING

Discuss and provide comments, if applicable, on the following planning applications:

11. **PL/26/08959/PIP** – **Application:** Application for Permission in Principle **Location:** Land Adjoining, 27 Pigeon Farm Road, Stokenchurch, Buckinghamshire, HP14 3TE, **Proposal:** Application for permission in principle for the erection of minimum of 4and a maximum of 5 dwellings (following the demolition of the existing dwelling). **Response due by: 17th November 2026.**

The following planning applications have had comments, where applicable, filed with Buckinghamshire Council, Directorate for Planning, Growth and Sustainability retrospectively to meet the response deadline in September 2026:

12. **PL/26/08068/VRC - Application:** Removal or variation of a condition following grant of planning permission**Location:** Land Adjacent To Bangalore House and Falcon Court, Wycombe Road, Stokenchurch,Buckinghamshire, HP14 3RG, **Proposal:** Variation of condition 2 (approved plans) of planning permission 25/06659/FUL

(Demolition of the existing outbuildings and the erection of three detached two-storey dwellings with access, parking and amenity space) to allow for addition of rear

chimney stack and simplified external detailing to plots 1 and 2; and variation of chimney stacks, widened rear garden door and increase in overall height of 200mm to plot 3, , Plot 3, , 3. Chimney pots. The two chimney stacks are retained and varied from a double to single pot chimneys., 4. Widened rear garden door. The single rear door from the kitchen/dining room is replaced with a pair of French doors. This improves the connection to the garden and brings in more daylight. The opening is at ground floor and faces the plot's own garden, so it creates no new overlooking., 5. Increase in overall height of 200mm (100mm per storey). This gives adequate floor to ceiling heights on both floors. The ridge stays below the ridge of the adjoining Falcon Court so the stepped relationship of rooflines along the street is maintained. An increase of this size would not be readily perceptible and does not materially affect neighbouring amenity., The is to be varied so that the following dr **Response:**

OTHER BUSINESS

ITEMS FROM FCM 14th October 2026

13. **Longburrow Park Fencing** (item 15) update on actions
14. **Marlow Road Cemetery** (item 16) Update on subsidence from Gravedigger
15. **Swilley Pond Lease Update** (item 17) To consider and resolve upon the lease assignment request from Stoken Estates Limited to Swilley Limited for the former site of Swilley Pond.
16. **Christmas Tree** (item 18) Details provided by parishioner for a charity who are recycling Christmas trees in January for a small fee, awaiting update on their capacity to deal with our tree.
17. **Tree Cutting Quotations** (item 29) Update after Finance Working Group meeting in October
18. **Longburrow Hall repairs** (item 35) Update on repairs and impact to hall hire

NEW ITEMS

19. **Maintenance of Stokenchurch Cemetery & Church Lawns contract renewal** – Discuss and approve proposal received.

20. **Parking on Bowling Green** – Update on parking issue and outcome of proposed meeting

21. **Planning applications page linked to website** – Email received from Plota Data regarding adding a live feed of planning applications to our website, discuss whether the Council would like to investigate further.

22. **Excess parking around Longburrow Hall for private events** – Discuss reports of 'abandoned' parked cars creating issues for residents at recent event.

23. **Renewal of subscription to Breakthrough Communications –** Discuss whether the Council wishes to renew their annual subscription, approve if applicable.

24. **Bench and Tree for The Hunt Family** - To discuss the supplier and location permission for both.

25. **New Defibrillator Case - Stokenchurch Memorial Hall** – Discuss and approve.

26. **Quote for Street Lighting Survey and Street Lamp Labels** – Awaiting survey proposal but discuss labels quote

27. **Hall booking software** – Approve Hallmaster as preferred software app and Stripe as preferred payment app.

28. **Large Hall decoration quotes** – Awaiting quotes.

29. Longburrow Park, Cableway repair quotes – Approve replacement cableway from quotes received.

30. 2027 Allotment Fees - To consider and approve the proposal to increase the Allotment Fees for the Year 2027 from £4.50 to £5.50 per 25quare metres (unit plot). The cost of an average plot which is 4 units will therefore rise from £18 to £22.

* **Meeting will be closed**- Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of items 31 set out on the agenda due to the confidential nature of these items. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

31. Staffing update

Signed

B Hemsley
Clerk Stokenchurch Parish Council.
6th November 2026