

LOCAL GOVERNMENT ACT 1972

Notice of Meeting of Stokenchurch Parish Council

SUMMONS

TO COUNCILLORS:- C. Baker, S. Bhatiani, R. Burnham, L Mathers, R. Thomas, A. Seddon and M Watson

DATE AND TIME OF MEETING: 7.30pm, Wednesday 14th October 2026

To the above-named councillors, you are hereby summoned to attend the Full Council Meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

Public Forum: Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

BUSINESS TO BE TRANSACTED

1. Public Forum
2. Acceptance of apologies for absence.
3. Declarations of Interest.
4. To confirm the Minutes of the FCM of 9th September 2026 and EoM of 12th October 2026
5. Buckinghamshire Councillors Report

FINANCE

6. Bills Payable – October 2026
7. Monthly Accounts – September 2026
8. Monthly Bank Reconciliation – September 2026
9. Budget Report & AGAR

PLANNING

Discuss and provide comments, if applicable, on the following planning applications:

10. **PL/26/07482/FA** - 7, 8 and 9 Lower Church Street, Stokenchurch, Buckinghamshire, HP14 3TG,
Proposal: Replacement of failing render, like for like, to 7, 8 and 9 Lower Church Street, Stokenchurch
11. **PL/26/07937/FA** - Beechcroft, Water End Road, Beacons Bottom, Buckinghamshire, HP14 3XF
Proposal: Householder application for the construction of a single storey side/rear extension and hip to gable roof and rear roof extensions with front and rear dormers and rooflights to create a first floor level

The following planning applications have had comments, where applicable, filed with Buckinghamshire Council, Directorate for Planning, Growth and Sustainability retrospectively to meet the response deadline in September 2026:

12. **PL/26/06780/FA** - Unit 1, Stokenchurch Business Park, Ibstone Road, Stokenchurch, Buckinghamshire, HP14 3FE, **Proposal:** Change of use of an office to a mixed-use office (Use Class E) and community centre use. **Response:** No objections

ENFORCEMENT NOTICES

- 13. EN/26/00715/ENGOP** – Land North of Five Oaks Farm, Wycombe Road, Studley Green
Buckinghamshire **Alleged Breach:** Appeal against an Enforcement Notice alleging the laying of hardstanding without planning permission.

OTHER BUSINESS

ITEMS FROM FCM 9th September 2026

- 14. Triple A Amusements (item 23) awaiting further information from Triple A
- 15. Longburrow Park Fencing (item 25) deferred from previous meeting
- 16. Marlow Road Cemetery (item 26) Discuss and approve proposal from contractor
- 17. Swilley Pond Lease Update (item 31) To consider and resolve upon the lease assignment request from Stoken Estates Limited to Swilley Limited for the former site of Swilley Pond.
- 18. Christmas Tree (item 40) Tree ordered similar to last year 20ft high, awaiting confirmation of delivery date

NEW ITEMS

- 19. Parish Council Meeting Dates - Approve the dates of all Parish Council meetings for 2027
- 20. Lamp Post Planters - To review the quotation from Windowflowers and decide whether to continue with the planters for a winter/spring display, place them into storage, or recommence the scheme in May 2027 for a summer display.
- 21. Defibrillators - Discuss Defibrillator Bleed Packs and Purchasing of new defib signage
- 22. Poppy Appeal – To thank the community for their fantastic support, with over 1,500 hand-knitted and crocheted poppies now received, and to agree dates for volunteer “Sew-In” sessions to attach the poppies to the display netting. The Chairman may also wish to formally thank the community and include this within the minutes, alongside an update on the planned Remembrance display.
- 23. Remembrance Day – Microphone and Audio Setup – To consider the quotation received for a microphone and speaker system to improve audibility for the congregation and members of the public during the Remembrance Day service.
- 24. Thames Valley Air Ambulance Donation Bin Relocation – To discuss the relocation of the Air Ambulance donation bin currently situated at the rear of the Memorial Hall, following complaints regarding persistent littering and unsuitable items being left around the bin. I have spoken with the Air Ambulance and Recycling Solutions (the company responsible for the collection), and a relocation to the Longburrow Hall car park has been discussed.
- 25. Donated Trees and Hedgerow Whips – Ratification – To ratify the successful application for 280 trees and native hedgerow whips, subject to Council approval, and agree arrangements for their planting and management.
- 26. National Lottery Playground Sign – Update – As the Longburrow playground was funded through a National Lottery grant, to request an update from Cllr Burnham on the progress of the required National Lottery signage, including when the sign is expected to be produced and installed.
- 27. Community Impact Bucks / ACRE Membership – To consider reinstating our membership, which provides useful advice and support for village halls and committees, including information on grants, funding and sponsorship opportunities, as well as potential reductions on insurance and other services.
- 28. Drain Flushing Quotations – Following the request from Cllr Mathers regarding the blocked sewage pipe serving the flat at Longburrow Hall, to consider quotations for preventative drain flushing, as it appears this maintenance has not previously been undertaken.

- 29. Tree Cutting Quotations** – To review quotations for tree works identified as necessary following the Parish Council's recent tree survey and agree which works should proceed.
- 30. Stokenchurch Village Volunteer Group / Adopt a Patch – Ratification and Insurance** – To ratify the proposed Stokenchurch Village Volunteer Group and "Adopt a Patch" initiative and consider the appropriate insurance arrangements. The scheme would allow parishioners to volunteer to help keep the village clean and tidy, with "Adopt a Patch" allowing individuals to regularly maintain a designated area, such as a particular tree, planter or small section of public space.
- 31. Dog Waste Bin** – To approve purchase of a replacement for the damaged dog waste bin on Pigeon Farm Road
- 32. Stokenchurch Conservation Area character appraisal** – Requested by Cllr Carington
- 33. Interment of Ashes** – Approval by the Council for the interment of ashes at Plot 46
- 34. Parking on Marlow Road** – Discuss incursions onto the grass verges along Marlow Road
- 35. Longburrow Hall Repairs** – Discuss replacement of drainage pipes in roof of hall
- 36. Stokies Big Splash** – Discuss request for additional parish council support for their swimming pool project

*** Meeting will be closed-** Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of items 37 set out on the agenda due to the confidential nature of these items. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

- 37. Staffing update** – To approve the final terms of the settlement agreement and associated contract documentation

Signed

B Hemsley
Clerk Stokenchurch Parish Council.
9th October 2026