

Stokenchurch Parish Council

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LOCAL GOVERNMENT ACT 1972

Notice of Monthly Meeting of Parish Council SUMMONS

TO COUNCILLORS:- C. Baker, S. Bhatiani, R. Burnham, L Mathers, R. Thomas, A. Seddon and M Watson

DATE AND TIME OF MEETING: 7.30pm, Wednesday 17th June 2026

To the above-named councillors, you are hereby summoned to attend the Annual General Meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

Public Forum: Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

BUSINESS TO BE TRANSACTED

1. Public Forum
2. Acceptance of apologies for absence.
3. Declarations of Interest.
4. To confirm the Minutes of the meetings of 27th May 2026 and the Extraordinary Meeting of 4th June 2026.
5. Buckinghamshire Councillors - To receive updates.

FINANCE

6. Bills Payable – June 2026
7. Monthly Accounts – May 2026
8. Monthly Bank Reconciliation – May 2026
9. Budget Report

PLANNING.

10. **PR202605-384472** Application for a new premises licence received - Coffee On The Green, 1 Duncan House, Oxford Road, Stokenchurch, High Wycombe, HP14 3SX
11. **PL2603322/FA** Application for a single storey rear lean-to extension - 22 Parris Road, Stokenchurch, Buckinghamshire HP14 3QF

UPDATES & PROGRESS ON PREVIOUSLY APPROVED MINUTES:

12. Fence Update
13. Bollards Update
14. Bowling Green/Chalk Farm Road Light Update
15. Stockfields hedge update
16. SGCC Lease Update

BUSINESS DEFERRED FROM PREVIOUS MEETING

17. MUGA
18. Alternative Street Light Supplier / Repair Contractor
19. Longburrow Hall Repairs
20. Fire door quotation
21. CCTV quotation
22. New Floodlight quote
23. Website subscription

OTHER BUSINESS

24. To note the resignation of Councillor Val Jenkinson and the subsequent casual vacancy.
25. Bus Shelter Bench Quote
26. Gate Planter Sponsorship
27. External Office Lighting Survey
28. Noticeboard Restoration Update
29. Standing Orders Communication - Absent Clerk.

* **Meeting will be closed**- Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of items 24 to 27 set out on the agenda due to the confidential nature of these items. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

30. Hall Bookings
31. Cleaning Contract
32. Hall Hire Terms & Conditions
33. HR Update

Signed

Robin Thomas

Chairman of Stokenchurch Parish Council

11th June 2026