

Stokenchurch Parish Council

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LOCAL GOVERNMENT ACT 1972

Notice of Meeting of Stokenchurch Parish Council

SUMMONS

TO COUNCILLORS:- C. Baker, S. Bhatiani, R. Burnham, L Mathers, R. Thomas, A. Seddon and M Watson

DATE AND TIME OF MEETING: 7.30pm, Wednesday 9th September 2026

To the above-named councillors, you are hereby summoned to attend the Annual General Meeting of Stokenchurch Parish Council to be held at Longburrow Hall, Stokenchurch, to consider and resolve upon the business undermentioned.

Public Forum: Open to public forum: The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda. The public are welcome to participate. The formal meeting will commence at the end of the public forum or at 8.00pm whichever is earlier.

BUSINESS TO BE TRANSACTED

1. Public Forum
2. Acceptance of apologies for absence.
3. Declarations of Interest.
4. To confirm the Minutes of the meeting of 8th July & 20th July 2026.
5. Buckinghamshire Councillors Report

FINANCE

6. Bills Payable – September 2026
7. Monthly Accounts – July & August 2026
8. Monthly Bank Reconciliation – July & August 2026
9. Budget Report & AGAR

PLANNING

Discuss and provide comments, if applicable, on the following planning applications:

10. Reference: PL/26/05027/FA Full Planning Permission – Amended application. Single storey front extension, new garage and extended drop kerb. 73 Raven Road, Stokenchurch HP14 3QW. Response by 15th September 2026
11. Reference: PL/26/06703/FA Full Planning Permission. New raised roof to single storey side element and rear conservatory. Loft conversion including rear dormer and rooflights to the front. 95 Marlow Road, Stokenchurch HP14 3SL. Response by 17th September 2026
12. Reference: PL/26/06980/FA Full Planning Permission. Single storey rear extension. New roof over side canopy. Loft conversion including rear dormer, roof lights to the front. Changes to fenestration and addition of porch. 107 Marlow Road, Stokenchurch HP14 3SL. Response by 25th September 2026

The following planning applications have had comments, where applicable, filed with Buckinghamshire Council, Directorate for Planning, Growth and Sustainability retrospectively to meet the response deadline in August 2026:

13. PL/26/05652/KA 3 Bowling Green, Stokenchurch HP14 3TL – Response No comment refer to Arboricultural Officer
14. PL/26/03393/TP The Cottage, Church Path, Stokenchurch HP14 3TJ – Response No comment refer to Arboricultural Officer
15. PL/26/05774/TP 17 Park Lane, Stokenchurch HP14 3TQ – Response No comment refer to Arboricultural Officer
16. PL/26/04274/FA Ipsden House, Oxford Road, Stokenchurch HP14 3SX – Response Whilst having no major objection to the proposed development, we are concerned that this would reduce the available parking for clients at the business
17. PL/26/05344/FA 22 New Road, Stokenchurch HP14 3RT – Response No objections from Stokenchurch Parish Council
18. PL/26/06087/FA Sundown Cricket Ground, Stokenchurch HP14 3TY – Response No objections from Stokenchurch Parish Council
19. PL/26/06158/FA 71 Mill Road, Stokenchurch HP14 3TP – Response No objections from Stokenchurch Parish Council
20. PL/26/03036/AGND Land adjoining Park Lane, Park Lane, Stokenchurch HP14 3TQ – No response as only able to withdraw previous representations if applicable

OTHER BUSINESS

21. Finance Working Group report with recommendations for council approval
22. Allotment Inspection report discuss and approve decisions therein
23. Triple A Amusements discuss potential revised dates in April 2027 or May 2027 and approve one or reject both dates
24. Remembrance Parade & road traffic closures – Sunday 8th November 2026 discuss 3 potential road closure traffic management quotes for approval of one
25. Longburrow Park fencing discuss quote for approval
26. Marlow Road Cemetery arboricultural works discuss and approve scope of work to remove overgrown vegetation
27. Playground annual inspection, existing supplier to carry out inspection of all playground areas in November 2026, discuss reverting back to having inspections at end of August from 2027
28. SSEN Mill Lane upgrade cabling works discuss and approve works to upgrade cabling along Mill Lane, occupation land
29. Funeral wreaths around hall discuss whether these are appropriate around the hall and approve way forward
30. Overgrown hedges progress report discuss and approve any further actions required
31. Swilley Pond lease update discuss and approve any further actions required
32. Councillor election date 29th October 2026 discuss how to promote the role of councillor with a view to filling the role to avoid ongoing costs to Council
33. Parking on Bowling Green Land discuss parking signage issues and approve and actions
34. SGCC lease discuss and approve any actions required
35. CCTV at Longburrow Hall discuss and approve quote from Falcon
36. Memorial Hall request to repaint and restore memorial railings discuss and grant permission
37. Stokenchurch Library request to remove bike railings outside the building discuss and approve under the lease agreement.
38. Risk assessment of the street lighting discuss after issue and consider approval to receive quote from streetlighting contractor for full risk assessment

39. Memorial Hall Lease compliance & recent noise disturbance discuss issues raised and agree any actions required

40. Christmas Tree discuss what trees are required and approve order

*** Meeting will be closed-** Exclusion of Public and Press to exclude public and press in accordance with S1 (2) of the Public Bodies (Admission to Meetings) Act 1960, and press and public to be excluded from the meeting during consideration of items 41 set out on the agenda due to the confidential nature of these items. It is proposed by the Chairman that the Public and Press be excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, as matters which will be discussed are considered to be confidential.

41. Caretakers update

Signed

B Hemsley
Clerk Stokenchurch Parish Council.
4th September 2026